

Town of Warrenton, Virginia
Summary of Budget for Period July 1, 2006 to June 30, 2007

	FINAL	AMENDED	PROPOSED
	<u>2004-2005</u>	<u>2005-2006</u>	<u>2006-2007</u>
<u>CAPITAL PROJECTS FUND</u>			
<u>REVENUES</u>			
Transfers & Reserves	\$ 2,074,364	\$ 435,000	\$ 904,310
TOTAL CAPITAL PROJECTS FUND REVENUE	<u>\$ 2,074,364</u>	<u>\$ 435,000</u>	<u>\$ 904,310</u>
<u>EXPENDITURES</u>			
Equipment	\$ -	\$ -	\$ 259,310
Projects	1,988,428	435,000	645,000
Transfers & Reserves	85,936	-	-
TOTAL CAPITAL PROJECTS FUND EXPENDITURES	<u>\$ 2,074,364</u>	<u>\$ 435,000</u>	<u>\$ 904,310</u>

**Town of Warrenton
FY 2007 Budget**

Capital Projects Fund	
Revenue	

Total Capital Projects Fund revenue for FY 2007 totals \$904,310.

**Revenue Description:
FY 2007 Estimate:**

**Transfers from General Fund
\$904,310**

This line item includes transfers from the General Fund to fund capital projects scheduled for completion in FY 2007.

000999 CAPITAL PROJECTS REVENUE
018990 **CAPITAL PROJECTS REVENUE**
018990-0004 GRANT-VISITOR CTR/CHAMBER PA
018990-0005 FAUQUIER COUNTY FOR REC CENT
--TOTAL DEPARTMENT--

Prior Years			FY/2006		Current Year		FY/2007	
Revenue	Revenue	Revenue	Adopted	Actual On	Projected	Department	Budget Year	Adopted
FY/2003	FY/2004	FY/2005	Budget	2006/02	Revenue	Request	WARRENTON	Budget

1,357,540-
1,357,540-

TOTAL - **CAPITAL PROJECTS REVENUE**

1,357,540-

041040 **NON-REVENUE RECEIPTS**
041040-0006 PROCEEDS FROM INDEBTEDNESS
041050 TRANSFERS & RESERVES
041050-0001 TRANSFERS-ENCUMBRANCES
041050-0100 TRANSFER-GENERAL FUND
041050-0501 TRANSFER-WATER/SEWER FUND
041050-9999 TRANSFER-RESERVES
--TOTAL DEPARTMENT--

1,757,795-
159,377-
1,917,172-

445,090-
47,381
397,709-

864,911-
864,911-
864,911-

435,000-
435,000-
435,000-

621,250-
621,250-
621,250-

904,310-
904,310-
904,310-

TOTAL - ***NON-REVENUE RECEIPTS***

1,917,172-

397,709-

864,911-

435,000-

621,250-

904,310-

TOTAL FOR FUND

1,917,172-

1,758,249-

864,911-

435,000-

621,250-

904,310-

Capital Projects Fund Capital Projects

Program Description

The Capital Improvements Fund represents the best efforts of the Town's citizens, Council, staff, and Planning Commission to identify and recommend major construction projects over the next five years for the Town in a manner which allows for long-range fiscal planning utilizing available tax dollars.

Town Manager's Message

The FY 2007 projects included in the budget have been drawn from previous engineering studies, planning documents and/or staff reports and many have worked themselves through an arduous review process over the years. These projects meet the needs of the Town and helps fulfill a goal or goals of the Council, its strategic plan adopted in July 2002, or the Comprehensive Plan. The five-year Capital Improvements Plan (CIP) is included with this document and includes a variety of projects proposed for construction utilizing Town funds.

Each of the projects submitted, as noted, supports the Council's established goals and all are fully funded in FY 2007 after careful review by their associated committees and the Planning Commission.

The proposed Capital Improvements Program financed by General Funds includes one drainage project, one traffic coordination project, two traffic pre-emption devices to facilitate emergency responses, design/study for a parking deck, an upgrade to town hall and five vehicle replacements (3 police and 2 public works). The proposed General Fund CIP budget for FY 2007 is \$904,310 with \$350,000 for the parking deck rolled over from FY06.

Projects included in the FY 2007 program included:

Equipment:

Replacement of Police Cruisers

FY2007 Appropriation: \$90,000

Replace three (3) police cruisers which have exceeded their useful life span. Currently, the department is utilizing a 1996 Chevrolet Blazer and two 1996 Ford's. All vehicles have excessive mileage plus repair costs have begun to increase. All vehicles are purchased at Virginia Contract pricing. The requested amount includes the cost of transferring emergency equipment and the purchase of new decals.

Pickup Truck Replacement

FY2007 Appropriation: \$25,000

Replacement of both a 1984 and a 1987 2WD Chevy Pickup with a single full-size Crew Cap Pickup. This vehicle will be used to assist with recycle collection and transporting seasonal mowing crews without the concern for under 18 aged seasonal employees riding in the back of a pick-up truck. The crew can all be transported safely in one vehicle for safety and better supervisory control.

Refuse Truck Replacement

FY2007 Appropriation: \$120,000

Purchase a new 30 yard rear load refuse collection truck. The 30 yard size is large enough that excessive trips to the dump are not required, yet small enough to maneuver in old town. The estimated cost is \$120,000. The truck plumbed for flipped style cans should that option be required in the future.

Traffic Signal Pre-emption Devices

FY2007 Appropriation: \$24,310

Installation of traffic signal pre-emption devices in Police Department fleet. The pre-emption devices will allow emergency vehicles to get through intersections more quickly and safely.

Projects:

High Street Drainage

FY2007 Appropriation: \$180,000

Installation of curbing and storm drainage on the eastern side of High Street. Public Works has received complaints from the residents that the asphalt curbing is failing and where there is no curbing, yards are flooded from runoff from the street during heavy rains. The

curbing requires that the storm drainage must be collected on the street and then conveyed by piping from High Street to the natural drainage swale across Boundary Lane. Granite curbing will be included as a property owner option to fund.

Traffic Signal Synchronization-VDOT Urban

FY2007 Appropriation: \$10,000

The inter-connection of the traffic signals on business Rt. 29 (Lee Hwy. and Broadview Avenue) from the Blackwell Road signal to the Waterloo Street signal. The Town is working with the VDOT Urban program to coordinate/interconnect the lights to facilitate flow and reduce congestion during period of high traffic such as the morning and evening rush hours. Lights are to be connected via hard-wire, remote sensing or other coordination method to improve traffic movements and facilitate the increasing volumes on the roadway.

Traffic Signal Pre-emption Devices

FY2007 Appropriation: \$70,000

Opticom type signal equipment devices to be installed on the Town's existing seven (7) traffic signals (Winchester/Lee Hwy. excluded). This will enable fire/rescue equipment to pre-empt signals during emergency situations.

Parking Deck

FY2007 Appropriation: \$350,000

Design and construction of up to three (3) multi-level parking garages, as originally proposed in the Downtown Public facility Plan, in the Old Town area. The project concept is based on the recommendation of the Parking Study conducted by Wilbur Smith and Associates in 2000 and presented to Council. The FY07 effort involves the final site selection, with associated property acquisition costs, and design for construction of the first facility.

Flooring Replacement, Town Hall

FY2007 Appropriation: \$35,000

Materials and labor to replace flooring coverings in Town Hall. Includes stairs, hallways and closets and the vinyl/tile flooring in four (4) restrooms. The vault and other storage areas are not included due to their conditions and being remove locations.

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior Years		Adopted Budget	Current Year		FY/2007		Budget Year	
	Expenditure FY/2004	Expenditure FY/2005		Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Adopted Budget	
093500 EQUIPMENT									
093500-8205 POLICE DEPARTMENT VEHICLES						60,000		90,000	
093500-8206 PICK UP TRUCK REPLACEMENT						25,000		25,000	
093500-8207 REFUSE TRUCK REPLACEMENT						120,000		120,000	
093500-8208 TRAFFIC SIGNAL PRE-EMPTION D						24,310		24,310	
--SUB TOTAL--						229,310		259,310	
--TOTAL--						229,310		259,310	

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Town of Warrenton, Virginia
Summary of Budget for Period July 1, 2006 to June 30, 2007

	<u>WATER & SEWER FUND</u>		
	FINAL <u>2004-2005</u>	AMENDED <u>2005-2006</u>	PROPOSED <u>2006-2007</u>
<u>REVENUES</u>			
Transfer Fees	\$ 13,000	\$ 11,900	\$ 12,495
Revenue from Use of Money/Property	219,524	231,964	243,562
Charges for Services	3,747,619	3,995,075	4,194,829
Miscellaneous Revenue	187,912	187,368	231,833
Grant Revenue	-	-	300,000
Non-Revenue Receipts	1,226,500	1,192,250	1,065,435
Transfers & Reserves	859,510	-	3,000,000
TOTAL WATER & SEWER FUND REVENUE	<u>\$ 6,254,065</u>	<u>\$ 5,618,557</u>	<u>\$ 9,048,154</u>
<u>EXPENSES</u>			
Water Supply, Distribution & Billing	\$ 1,296,335	\$ 1,346,386	\$ 1,465,114
Wastewater Treatment	944,150	1,026,817	1,138,790
Administration	693,495	687,593	769,558
Subtotal	\$ 2,933,980	\$ 3,060,796	\$ 3,373,462
Transfers & Reserves	2,120,184	1,127,198	3,462,727
Capital Outlay & Projects	1,199,901	1,430,563	2,211,965
TOTAL WATER & SEWER FUND EXPENSES	<u>\$ 6,254,065</u>	<u>\$ 5,618,557</u>	<u>\$ 9,048,154</u>

<p>Water & Sewer Fund Sources of Revenue</p>
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Water & Sewer Fund revenues for FY 2007 total \$9,048,154

In conjunction with the rate study performed in FY 2006, a growth analysis was also done. Whitman, Reguardt and Associates in conjunction with Management & Financial Services Group, LLC were selected to perform the rate study and the growth analysis based upon their "Capacity and Growth Evaluation" previously conducted a few years earlier. The results of the latest rate study revealed that for the short term no increase in water & sewer rates were required for FY 2007. FY 2007 water and sewer revenue projections are based on historical trends, current established rates and projected growth in both residential and commercial building activity.

Revenue Description:
FY 2007 Estimate:

Transfer Fees
\$12,495

The Town charges a non-refundable processing fee for establishing new utility accounts. The FY 2007 estimate is determined using historical data. Projected revenue is based on anticipated growth in population and business expansions.

Revenue Description:
FY 2007 Estimate:

Revenue from Use of Money
\$84,000

Interest and investment revenue fluctuates with the general economic conditions and the level of utility fund cash balances. The nominal increase in this line item reflects an upward trend in interest and investment yields, and taking into consideration the \$3,000,000 transfer to the Parks & Recreation Fund.

**Revenue Description:
FY 2007 Estimate:**

**Revenue from Use of Property
\$159,562**

The Town owns two residential properties located on the water plant and reservoir grounds. These properties are leased to Town employees at market rates and adjusted annually based on the Consumer Price Index. The Town also generates revenue from leasing space on the Town's water tower to telecommunications companies. The currently there are five major carriers and one minor/local company leasing space on the tank. Revenue projections for FY 2007 reflect a 5th year rent increase included in all of the water tower lease agreements.

**Revenue Description:
FY 2007 Estimate**

**Charges for Services
\$4,194,829**

The Town currently provides water and sewer services to approximately 4,480 residential and commercial customers in the Town and within its service areas.

As mentioned earlier in this document, Council received, discussed, and reviewed the latest Utility Rate Study, which had been developed by the Town's consultants, Whiman, Regardt and Associates in conjunction with Management & Financial Services Group, LLC. This study is the second in four years. The consultants indicate that no rate increase will be necessary for FY 2007.

The following rate schedule is proposed for July 1, 2007.

Current Water & Sewer Rates - FY 2007

Service	Water	Sewer
In-Town		
Base Rate, includes the first 2,000 gallons	\$4.00	\$10.80
Commodity Charge, per 1,000 gallons	\$3.10	\$6.20
Availability Fee, per ERC	\$4,950.00	\$7,300.00
Average Monthly Bill (based on 5,000 gallons)	\$16.50	\$29.40

Out-of-Town			
Base Rate, includes the first 2,000 gallons	\$6.00	\$16.20	
Commodity Charge, per 1,000 gallons	\$4.65	\$9.30	
Availability Fee, per ERC	\$7,425.00	\$10,950	
Average Monthly Bill (based on 5,000 gallons)	\$24.75	\$44.10	

Revenue Description:
FY 2007 Estimate:

Recoveries & Rebates
\$156,758

Revenues generated are minor in nature and difficult to estimate on other than a historical trend basis. Included are costs expended or incurred, then recovered. This category includes the recognition of deferred revenue for the Warrenton Training Center waterline maintenance per contractual agreement and impact fees for the pro-rata share assessed against new utility users for their share in the cost of upgrades to the Cedar Run Pump Station.

Revenue Description:
FY 2007 Estimate:

Miscellaneous Revenue
\$75,075

Revenues generated are estimated on a historical trend basis. Included are charges for the sale of meters and other connection materials charged directly to contractors or homeowners. This figure is tied to the projected increase in new homes and new connections for the coming year.

Revenue Description:
FY 2007 Estimate:

Grant Revenue
\$300,000

BNR grant funding from the Commonwealth which represents 45% of the anticipated design cost of \$676,000 at the Wastewater Treatment Plant as mandated by the Department of Environmental Quality.

**Revenue Description:
FY 2007 Estimate:**

**Non-Revenue Receipts
\$1,065,435**

Water & Sewer one-time availability fees for new and rehabilitated construction are recorded in this line item. With the implementation of GASB 33 in FY 2001, availability fees are now recorded as non-revenue receipts and added to retained earnings.

Non-revenue receipts are difficult to estimate and are directly related to new development or new construction in the Town and within its service area.

**Revenue Description:
FY 2007 Estimate:**

**Transfers and Reserves
\$3,000,000**

This amount represents the transfer of funds from undesignated retained earnings to allow the Water & Sewer Fund to provide the Parks & Recreation Fund \$3,000,000 to help fund the construction of the Aquatic Center. This transfer reaffirms Council's resolution relating to the use of funds for the construction of the Aquatic Center adopted December 13, 2005.

	Prior Years			FY/2006			Current Year			FY/2007		
	Revenue	Revenue	Revenue	Adopted	Actual On	Projected	Department	Request	WARRENTON	Budget Year	Adopted	Budget
	FY/2003	FY/2004	FY/2005	Budget	2006/02	Revenue			Recommendations			
000999 ** WATER/SEWER FUND REVENUE												
013000 *PERMITS, PRIVILEGE FEES & LI	10,598-	11,257-	11,205-	11,900-	5,953-		12,495-		12,495-			
013030-0005 TRANSFER FEES	10,598-	11,257-	11,205-	11,900-	5,953-		12,495-		12,495-			
--TOTAL DEPARTMENT--	10,598-	11,257-	11,205-	11,900-	5,953-		12,495-		12,495-			

	Prior Years			FY/2006			Current Year			FY/2007		
	Revenue	Revenue	Revenue	Adopted	Actual On	Projected	Department	Request	WARRENTON	Budget Year	Adopted	Budget
	FY/2003	FY/2004	FY/2005	Budget	2006/02	Revenue			Recommendations			
015000 *REVENUE FROM USE OF MONEY/P	112,672-	113,763-	222,893-	80,000-	133,979-		84,000-		84,000-			
015010-0001 INTEREST INCOME	112,672-	113,763-	222,893-	80,000-	133,979-		84,000-		84,000-			
--TOTAL DEPARTMENT--	112,672-	113,763-	222,893-	80,000-	133,979-		84,000-		84,000-			
015020-0001 RENTAL INCOME	116,729-	126,582-	140,599-	151,964-	104,545-		159,562-		159,562-			
--TOTAL DEPARTMENT--	116,729-	126,582-	140,599-	151,964-	104,545-		159,562-		159,562-			

	Prior Years			FY/2006			Current Year			FY/2007		
	Revenue	Revenue	Revenue	Adopted	Actual On	Projected	Department	Request	WARRENTON	Budget Year	Adopted	Budget
	FY/2003	FY/2004	FY/2005	Budget	2006/02	Revenue			Recommendations			
016160 ** CHARGES FOR SERVICES **	2,093,346-	2,276,273-	2,283,026-	2,569,499-	1,680,907-		2,697,974-		2,697,974-			
016160-0005 SEWER SERVICE CHARGES	2,093,346-	2,276,273-	2,283,026-	2,569,499-	1,680,907-		2,697,974-		2,697,974-			
016160-0010 SALE OF WATER	1,270,957-	1,218,226-	1,235,463-	1,383,576-	903,772-		1,452,755-		1,452,755-			
016160-0015 PENALTIES	30,537-	28,258-	29,642-	32,000-	17,863-		33,600-		33,600-			
016160-0020 RECONNECTION FEES	8,800-	9,160-	5,360-	10,000-	4,960-		10,500-		10,500-			
--TOTAL DEPARTMENT--	3,403,640-	3,531,917-	3,553,491-	3,995,075-	2,607,502-		4,194,829-		4,194,829-			

	Prior Years			FY/2006			Current Year			FY/2007		
	Revenue	Revenue	Revenue	Adopted	Actual On	Projected	Department	Request	WARRENTON	Budget Year	Adopted	Budget
	FY/2003	FY/2004	FY/2005	Budget	2006/02	Revenue			Recommendations			
018030-0001 RECOVERIES & REBATES	11,503-	6,962-	21,210-	8,000-	750-		8,400-		8,400-			
018030-0005 CONST/INSTALLATION FEES	8,318-	17,987-	24,906-	12,000-	27,841-		12,600-		12,600-			
018030-0020 IMPACT FEES	19,500-	32,285-	32,016-				15,349-		15,349-			
018030-0021 IMPACT FEES - WHITES MILL												
018030-0025 WTC WATERLINE MAINTENANCE												
--TOTAL DEPARTMENT--	39,321-	57,154-	92,750-	34,618-	43,209-		44,409-		44,409-			

	Prior Years			FY/2006			Current Year			FY/2007		
	Revenue	Revenue	Revenue	Adopted	Actual On	Projected	Department	Request	WARRENTON	Budget Year	Adopted	Budget
	FY/2003	FY/2004	FY/2005	Budget	2006/02	Revenue			Recommendations			
018990 ** MISCELLANEOUS REVENUE **	1,918-	30,791-	1,427-	1,000-	1,089-		1,050-		1,050-			
018990-0001 MISCELLANEOUS REVENUE	1,918-	30,791-	1,427-	1,000-	1,089-		1,050-		1,050-			
018990-0005 SALE OF MAT'L & SUPPLIES	76,851-	50,584-	73,802-	70,000-	24,286-		73,500-		73,500-			
018990-0006 SALE SALVAGE & JUNK				500-			525-		525-			
018990-0007 PRO-RATA SHARE CEDAR RUN PUM		2,000-	171,164-	81,250-	82,500-		110,000-		110,000-			
018990-0008 TAYLOR MS PUMP STATION UPGRA			27,380-									
--TOTAL DEPARTMENT--	78,769-	83,375-	273,773-	152,750-	107,875-		185,075-		185,075-			

TOTAL - RECOVERIES & REBATES	118,090-	140,529-	366,523-	187,368-	151,084-		235,833-		231,833-			
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B U D G E T

R E V E N U E

ACCOUNTING PERIOD 2006/02

		Prior Years		FY/2006		Current Year		FY/2007	
Revenue	FY/2003	Revenue	FY/2004	Revenue	Adopted Budget	Actual On 2006/02	Projected Revenue	Department Request	WARRENTON Recommends
GRANT REVENUE	20,213-					19,462-		292,000-	300,000-
--TOTAL DEPARTMENT--	20,213-					19,462-		292,000-	300,000-

TOTAL - GRANT REVENUE

041000	** NON REVENUE RECEIPTS **	3,321,225-	994,450-	1,159,400-	741,750-	508,550-		592,410-	592,410-
041000-0005	SEWER CONNECTION FEES	1,999,350-	797,175-	925,650-	450,500-	361,900-		473,025-	473,025-
041000-0010	WATER CONNECTION FEES								
041000-0020	GIPTS - DEDICATED FIXED ASSE								
--TOTAL DEPARTMENT--		5,320,575-	1,791,625-	2,085,050-	1,192,250-	870,450-		1,065,435-	1,065,435-

041050	** FUND TRANSFERS **								
041050-0001	TRANSFERS-ENCUMBRANCES	36,035-	559,910					2,343,138-	3,000,000-
041050-0097	TRANSFER-RETAINED EARNING								
041050-0098	TRANSFER-RESERVES	36,035-	559,910					2,343,138-	3,000,000-
--TOTAL DEPARTMENT--									

TOTAL - ** NON REVENUE RECEIPTS **

TOTAL FOR FUND

5,356,610-	1,231,715-	2,085,050-	1,192,250-	870,450-	3,408,573-	4,065,435-			
9,138,552-	5,155,763-	6,379,761-	5,618,557-	3,892,975-	8,387,292-	9,048,154-			

**Town of Warrenton
FY 2007 Budget**

Function:	Public Utilities
Fund:	Water & Sewer
Department:	

Program Description

The Town's Utilities Fund, which includes all revenues and expenditures for the production and distribution of drinking water and collection and disposal of sewage in Warrenton and the area surrounding the Town, stands alone as an "enterprise" fund as part of the Town's total budget. Funds used to support this budget are derived via monthly collections for services used by the Town's over 4,480 residential and business accounts, as well as availability fees paid by new customers, plus other miscellaneous charges.

Manager's Message

During the 2005 and 2006, the water and wastewater treatment plants continued to operate within treatment parameters as issued by the Virginia Departments of Health and Environmental Quality. During this time, the water treatment plant produced an average of 1,273,000 gallons of potable water per day and the wastewater treatment plant treated approximately 1,596,547 gallons of sewage per day, both numbers are below the 2.5 million gallon per day permitted for the wastewater plant and the 2.0 million gallons per day permitted for the water plant. With the growth in customer accounts over the last ten years, it is important to note that the average annual gallons of water produced and sewage treated has directly correlated with the community growth rate. The water production rates and sewage treatment leveled over the past year have proved consistent with the projections of the Whitman Reguardt & Associates Capacity Study of 2002. Although treatment has not been as erratic as in the past several years that experienced higher water production due to drought conditions, immediately followed by the wettest year in a century with the associated higher sewage flows. The current conditions continue to validate the study estimates of 800,000 gallons per day (worse case experienced in 2003 at 800,000 to 900,000) for inflow and infiltration, although the flows for the past year indicated an amount of I&I below that figure.

The overall Utility Department budget has a proposed increase of \$3,429,597. The significant increase is primarily due to transfers to the Recreation Fund and capital outlay projects. Also, with the design of the wastewater treatment plant upgrade for nutrient removal a \$676,000 (minus a 50% grant) design effort and additional efforts to address odor control at the clarifiers/ digesters and an upgrade to the headworks contributing to the increase. There are no new positions in the budget, but it is anticipated that several currently

unfilled positions (due to the competitive job market) will be filled prior to the beginning of the new fiscal year. Additional costs are allocated for both the wastewater and water treatment plants in order to maintain the current operational and maintenance functions of the facilities and keep pace with the continued growth of housing/commercial developments and the associated increases in operational and maintenance costs (electricity, chemical, maintenance repairs, etc.). Please recall that the increase in customer base 2 years ago to over 10,000 population served, changed the utility system classification from a small to a medium size system category and continues to place the system under more stringent regulatory requirements and testing/sampling/monitoring for compliance.

The Phase 1 Upgrade to the Water Treatment Plant was completed this past year, which will all allow for more reliable service to the community during high demand periods and maintenance activities like semi-annual flushing, capacity was increased from 2.0 to 2.4 mgd. In the proposed budget the design of the second and ultimate upgrade of the water treatment plant is programmed to enable implementation in FY08, increasing peak demand capacity to over 3.0 mgd. Nutrient reduction design has been initiated and an application for grant funding from the DEQ via the Virginia Water Quality Improvement Fund is under evaluation and anticipated to be 45% of the project cost. FY07 reimbursement is expected to be in the order of approximately \$300,000 for design related expenses.

The Meter Reading section of the Utilities staff continues to work as efficiently as possible and is programmed to convert 400 manual read meters to automated remote read meters which will allow the current staffing numbers to remain constant while customer accounts continue to grow due to new home and business construction. The proposed budget employs latest technology generation of automated meters that can be touch read or remotely read via a transmitted signal. These new meters are required installation on all new accounts with the increased material paid by the builder through the meter fee.

The Transmission and Distribution section will continue to focus this coming year on the maintenance and servicing of the extensive water and sewer system. The new growth in town continues to place a demanding schedule for connections and initiation of services. The older sections of town are becoming more maintenance demanding with the need for preventive servicing to prevent sewer blockages, undetected water leaks and flushing to enhance water quality in the lines. In addition, the section is programmed to replace approximately 2,475 feet of cast iron waterline with ductile iron in Lancaster Drive in the Warrenton Lakes.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	28.9	28.9	30.75	30.75	30.75	0.0
Part Time	6.0	6.0	6.0	6.0	6.0	0.0
Total	34.9	34.9	36.75	36.75	36.75	0.0

**Town of Warrenton
FY 2007 Budget**

Function:	Public Utilities
Fund:	Water & Sewer
Department:	Meter Reading

Program Description

The **Meter Department** is responsible for the reading of water meters and provide the data to the Finance Department for billing and revenue collection. In addition, the section provides routine maintenance to all customer meters, to include the thawing of one frozen due to extreme cold weather, the inspections required under the State's cross connection and backflow prevention programs, periodic calibration and replacement unserviceable meters. In recent years the section has been implementing the town's meter conversion program from manual to auto read meters. The section provides a critical service to the town by providing accurate readings for delivery of water, which enables the Town to collect the optimum amount of revenue possible with the most accurate meters.

Manager's Message

The Meter Section has responsibility for servicing and reading over 4,480 water meters monthly and reporting their readings to the Town's billing department. In addition, staff members respond to frozen meters in the winter (and assist in thawing), install new meter boxes, inspect backflow preventers as required by State law, change out old, inefficient meters and rebuild and reinstall them to ensure that the Town's goal of billing for as much of the water produced as possible is met. The testing frequency of the meters depends upon their annual usage, wear and tear and potential for revenue loss or generation. Staff also responds to customer concerns relative to unusually high or low water bills and often assists customers in identifying leaks in their service lines or homes and businesses.

The Meter Section, in the FY 2007 Utility budget, has no new major initiatives from last year's budget in FY2006. There is an increase in the budget over last year by approximately \$20,000. The sections continues to execute an aggressive meter conversion program by in-house forces paid in this budget and the material costs for 400 radio read meters covered in the capital outlay program. This is the second year of approximately 400 meters per year programmed for replacement (a higher number than prior years). The conversion program supports the 2002 Strategic Plan by meeting the goal "Town Government as business", Objective 2 "Cost-Effective Delivery of Town Services" and Objective Four "Cost Conscious Approach to Services" and Objective 5 "Business

Approach to Town Services”, all of which lead to maintaining current staff levels and delivering high quality meter service to the community. The continued growth in the community is expected to consist of 250 new residential units, of which the new meter material costs will be reimbursed to the town by the developers in the amount of \$61,095.

With the ongoing building “boom” in the utility service area over the last five years, the conversion to automated meters has enabled the current staff of 3 to handle the current and projected growth (both in numbers of household and geographic area) without any consideration for staff additions in the near future. The department still maintains a high quality of service with the same number of staff as in 1990.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	3.0	3.0	3.0	3.0	3.0	0.0
Part Time	0.0	0.0	0.0	0.0	0.0	0.0
Total	3.0	3.0	3.0	3.0	3.0	0.0

- B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----	----- Current Year -----	----- FY/2007 -----	----- Budget Year -----				
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommend	Adopted Budget
041340								
041340-1300								
WAGGS & EXTRA HELP	92,778	90,189	95,322	67,799		105,869	105,869	
041340-2100								
FICA EXPENSE	6,810	6,549	7,292	4,842		8,099	8,099	
041340-2210								
RETIREMENT	10,243	8,488	9,232	5,733		12,889	12,889	
041340-2300								
HEALTH INSURANCE	11,716	12,186	14,318	12,580		15,835	15,702	
041340-2400								
LIFE INSURANCE	2,397	2,443	2,675	2,144		1,255	1,255	
041340-2700								
WORKER'S COMPENSATION	309	211	240	49		2,945	2,945	
041340-2860								
ACCURED LEAVE EXPENSE	79	200	3,500	49		270	270	
041340-2899								
MISC. BENEFITS								
041340-3310								
CONTRACTUAL REPAIR	4,866	4,788	4,865	2,753		3,500	3,500	
041340-3320								
MAINTENANCE CONTRACTS		417	350			4,865	4,865	
041340-3500								
PRINTING	114	114	200	200		350	350	
041340-3600								
ADVERTISING	529	470	622	300		200	200	
041340-3701								
UNIFORM RENTAL		325				622	622	
041340-4200								
VEHICLE EXPENSES	129,841	126,380	138,615	96,200		156,699	156,556	
--SUB TOTAL--								
041340-4200-110								
MOTOR POOL LABOR	4,619	6,157	5,400	5,901		5,400	5,400	
--INTERNAL SERVICES--								
041340-4200-310								
CONTRACTUAL REPAIR	4,619	6,157	5,400	5,901		5,400	5,400	
--INTERNAL SERVICES--								
041340-4200-535								
AUTOMOTIVE INSURANCE	832	353	500	196		500	500	
--INTERNAL SERVICES--								
041340-4200-608								
FUEL	832	353	500	196		500	500	
--SUB TOTAL--								
041340-4200-609								
REPAIR PARTS & TIRES	2,190	1,873	1,967	1,364		1,910	1,910	
--INTERNAL SERVICES--								
041340-4200-699								
OTHER MOTOR POOL COSTS	2,190	1,873	1,967	1,364		1,910	1,910	
--INTERNAL SERVICES--								
041340-5110								
ELECTRIC CURRENT	2,793	2,913	2,150	2,344		3,100	3,100	
--SUB TOTAL--								
041340-5110								
ELECTRIC CURRENT	2,793	2,913	2,150	2,344		3,100	3,100	
--SUB TOTAL--								
041340-5110								
ELECTRIC CURRENT	3,246	3,162	2,500	3,182		3,000	3,000	
--SUB TOTAL--								
041340-5110								
ELECTRIC CURRENT	3,246	3,162	2,500	3,182		3,000	3,000	
--SUB TOTAL--								
041340-5110								
ELECTRIC CURRENT	416	2,603	778	866		778	778	
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041340-5110								
ELECTRIC CURRENT	416	2,603	778	866		778	778	
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ELECTRIC CURRENT	416	2,603	778	866		778	778	
--SUB TOTAL--								
041340-5110								
ELECTRIC CURRENT	416	2,603	778					

	Prior Years		Current Year		FY/2007		Budget Year	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Adopted Budget
** METER READING **								
041340-5210		146	178	160	190	150	150	
041340-5230		877	662	876	377	876	876	
041340-5308		1,561	2,151	2,258	1,591	2,227	2,227	
041340-5410		608	523	587	214	587	587	
041340-5510		31	824	360	34	450	450	
041340-5540		66	359	550	279	550	550	
041340-5810		35	94	50	78	50	50	
041340-6001		377	94	1,800	540	300	1,000	
041340-6011		317	416	542	319	542	542	
041340-6024		748	94	620	418	1,715	1,715	
041340-6097		89,776	91,381	73,230	41,033	73,230	73,230	
041340-6099		5,937	2,546	3,000	1,184	3,000	3,000	
041340-8999								
--SUB TOTAL--	100,479	99,262	83,973	46,296		83,877	84,577	
--TOTAL--	244,416	242,703	235,884	156,349		255,264	255,831	

**Town of Warrenton
FY 2007 Budget**

Function:	Public Utilities
Fund:	Water & Sewer
Department:	Source of Supply

Program Description

The **Source of Supply** (water treatment) department is responsible for the safe and efficient operation of the Town's municipal water supply and strives to provide safe, aesthetically pleasing water to meet the demands of the Town's over 4,480 residential and commercial customers.

Manager's Message

The Source of Supply Budget covers expenditures for operation and maintenance of the water plant and reservoirs, production of water and monitoring of two active supply wells. Annual operator training continues to be required by the Board for Waterworks & Wastewater Works Operators. Operators are required to obtain 20 CPE hours every two years. Included in the budget, under the maintenance contract line item, is the continued long-term maintenance and servicing of the three water storage tanks. The contract includes interior/exterior painting, biannual washouts, disinfections and inspections of the 200,000 gallon backwash tank at the treatment plant, the 500,000 gallon elevated tank and the 1,500,000 gallon ground storage tank.

The proposed FY07 budget is an increase of \$32,206 over FY06 due to the increasing costs associated with increased water production (electrical power, chemicals and increased maintenance). The staffing level is set at the minimum accepted by the State Department of Health, which requires a minimum of two operators per shift of operation for plants licensed at 2 mgd or greater and at least one of the operators must have a class 2 license (equal or greater to the classification of the facility).

The plant continues to operate twelve to sixteen hours per day, seven days a week, 365 days a year producing water of good quality, as evidenced by the sixth annual "Consumer Confidence Report" mailed to all customers in June 2005 in accordance with federal law. There were no citizen comments concerning the report and there have been no permit violations noted according to State Health Department inspections over the last five years. Included in the budget is funding for all facets of mandated testing of water

(coliform, metals, lead and copper, disinfection by-products) to ensure it meets safety standards, which continue to grow in complexity.

During the FY06, the town completed the construction of the first phase of the water plant upgrade (recommendations identified in the Water Plant Pilot Program Study completed in 2003) increasing the production capacity from 2.0 mgd to 2.4 mgd for peak demand periods. This enables the water production to meet the anticipated demand periods to be experienced by the community in the next 3 years, until the next upgrade project will address peak demand of 3.4 mgd for infrequent and unusual demand periods (flushing, tank maintenance/refilling and seasonal increases).

Emergency standby power was needed once this past year and provided by the emergency generators (as added a few years ago) at the plant and raw water station. The capital budget for the water treatment plant provides the second phase of the security measures, which were identified in the EPA mandated Vulnerability Assessment of water systems. Phase one of the measures is being completed in the current fiscal year.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	4.5	4.5	5.5	5.5	5.5	0.0
Part Time	2.0	2.0	2.0	2.0	2.0	0.0
Total	6.5	6.5	7.5	7.5	7.5	0.0

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior FY/2004	Years FY/2005	Adopted Budget	Current Actual On 2006/02	Year Projected Expenditure	Department Request	Town Manager Recommends	Budget Year Adopted Budget
045100 ** SOURCE OF SUPPLY **								
045100-1101 SALARY-SUPERINTENDENT	34,248	36,793	36,307	22,607		38,611	38,611	
045100-1102 SALARY-PLANT OPERATORS	159,980	157,514	191,040	102,402		196,270	196,270	
045100-1300 WAGES & EXTRA HELP	55,435	43,470	50,000	31,978		50,000	50,000	
045100-2100 FICA EXPENSE	18,379	17,595	21,217	11,623		21,793	21,793	
045100-2210 RETIREMENT	17,140	17,916	22,735	9,623		29,431	29,431	
045100-2300 HEALTH INSURANCE	25,985	26,948	39,634	20,086		43,816	43,450	
045100-2400 LIFE INSURANCE						2,866	2,866	
045100-2700 WORKER'S COMPENSATION	4,094	4,173	4,569	3,662		5,030	5,030	
045100-2830 ICMA CONT/LONGEVITY INCREASE	523							
045100-2860 ACCRUED LEAVE EXPENSE	947	2,481						
045100-2899 MISC. BENEFITS	207	372	440	65		765	765	
045100-3160 LABORATORY SERVICES	7,628	6,819	8,695	4,288		8,755	8,755	
045100-3310 CONTRACTUAL REPAIR/MAINT	20,653	5,934	19,100	20,900		21,600	21,600	
045100-3320 MAINTENANCE CONTRACTS	29,224	29,924	34,213	23,980		34,213	34,213	
045100-3600 ADVERTISING		466	250			250	250	
045100-3701 UNIFORM RENTAL	781	135	780	61		780	780	
045100-3900 PAYMENTS ON CONTRACTS	1,674		9,615	8,610		9,615	9,615	
045100-3991 PERMIT FEES	6,601	9,543	10,810	7,960		11,366	11,366	
045100-4200 VEHICLE EXPENSES	35							
--SUB TOTAL--	383,534	355,121	449,405	267,845		475,161	474,795	
045100-4200-110 MOTOR POOL LABOR								
--INTERNAL SERVICES---	2,754	3,211	4,000	573		4,000	4,000	
--SUB TOTAL--	2,754	3,211	4,000	573		4,000	4,000	
045100-4200-310 CONTRACTUAL REPAIR								
--INTERNAL SERVICES---	143		400			400	400	
--SUB TOTAL--	143		400			400	400	
045100-4200-535 AUTOMOTIVE INSURANCE								
--INTERNAL SERVICES---	621	670	5,380	491		687	687	
--SUB TOTAL--	621	670	5,380	491		687	687	
045100-4200-608 FUEL								
--INTERNAL SERVICES---	910	906	900	760		900	900	
--SUB TOTAL--	910	906	900	760		900	900	
045100-4200-609 REPAIR PARTS & TIRES								
--INTERNAL SERVICES---	1,780	1,490	1,500	199		1,500	1,500	
--SUB TOTAL--	1,780	1,490	1,500	199		1,500	1,500	
045100-4200-699 OTHER MOTOR POOL COSTS								
--INTERNAL SERVICES---	235	1,176	1,000	84		1,000	1,000	
--SUB TOTAL--	235	1,176	1,000	84		1,000	1,000	

B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----		----- Current Year -----		----- FY/2007 -----	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request
045100-5110	74,845	75,811	76,000	63,251	78,000	78,000
045100-5210	154		250		250	250
045100-5230	2,779	3,265	2,775	2,040	3,300	3,300
045100-5302	4,262	5,313	5,579	4,637	6,492	6,492
045100-5308	4,693	4,997	5,247	3,552	4,973	4,973
045100-5410	1,045	563	880	141	880	880
045100-5510	586	2,229	800	58	800	800
045100-5540	1,172	780	2,000	613	2,000	2,000
045100-5810	68	360	480		480	480
045100-6004	5,323	7,944	5,000	2,684	5,800	5,800
045100-6007	47	5,832	9,600	683	9,600	9,600
045100-6008	1,271	1,656	1,000	41	1,000	1,000
045100-6009	4,525	12,055	13,600	1,396	10,000	10,000
045100-6011	335	695	750	440	750	750
045100-6012			50		50	50
045100-6024	299	618	500	160	500	500
045100-6025	52,409	71,141	64,700	57,584	74,700	74,700
045100-6035	1,965	6,771	2,455	2,408	3,600	3,600
045100-8999						
----- SUB TOTAL -----	155,778	200,030	191,666	139,688	203,175	203,175
----- TOTAL -----	545,755	562,604	654,251	409,640	686,823	686,457

** SOURCE OF SUPPLY **

**Town of Warrenton
FY 2007 Budget**

Function:	Public Utilities
Fund:	Water & Sewer
Department:	Transmission & Distribution

Program Description

The responsibilities of this section of the Utilities Department include daily maintenance, repair and servicing of 69.7 miles of water line and 58.6 miles of sewer. Activities include repairing main breaks, replacing old and deteriorated water/sewer lines, maintaining water and sewer line rights of way, unstopping clogged sewage lines, collecting data with flow meters to identify high areas of infiltration/inflow in the gravity sewage system, maintenance of over 578 fire hydrants and responding to approximately 3,000 calls annually for Miss Utility field locations of water and sewage lines as mandated by law.

Manager's Message

The FY2007 budget of \$522,826 for the Transmission and Distribution section shows an increase of approximately \$66,575 over the current fiscal year as the Town continues to work toward reconstructing its older water and sewage lines, and maintaining the system. The majority of the increase is labor and this is because with the growth of the town, the staff is being almost totally consumed with maintenance activities and has less time for prior years volume of waterline replacement projects to be performed by staff. During those prior projects the significant labor requires would be charged to capital outlay instead of the section. Except for the overall shift towards maintenance the section activities and budget are consistent with past budgets. With the continued shift of activities the Transmission and Distribution section will focus this coming year on the maintenance and servicing of the extensive water and sewer system with special emphasis on targeting areas for inflow and infiltration remediation by town staff or contract. The current inflow study being conducted is anticipated to be a base program for future I&I efforts, regardless of the development being considered on the southern edge of town. The new growth in town continues to place a demanding schedule for connections and initiation of services. The older sections of town are becoming more maintenance intensive, or demanding, with the need for preventive maintenance servicing to prevent sewer blockages, detection of water leaks, and the flushing of the lines to enhance water quality. In addition, the section is programmed to provide some of the effort in replacing approximately 2,475 feet of cast iron waterline with ductile iron in Lancaster Drive in the Warrenton Lakes area. The capital line replacement portion is funded under the capital outlay program.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	7.0	7.0	7.0	7.0	7.0	0.0
Part Time	1.0	1.0	1.0	1.0	1.0	0.0
Total	8.0	8.0	8.0	8.0	8.0	0.0

- B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior Years		Current Year		FY/2007	
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Department Request	Town Manager Recommends
045200						
045200-1100						
045200-1300						
045200-2100						
045200-2210						
045200-2300						
045200-2400						
045200-2700						
045200-2830						
045200-2860						
045200-2899						
045200-3310						
045200-3320						
045200-3600						
045200-3701						
045200-3990						
045200-4200						
--SUB TOTAL--	360,414	344,701	381,654	239,225	440,305	439,852
045200-4200-110						
MOTOR POOL LABOR	5,815	13,602	6,900	6,682	8,500	8,500
--INTERNAL SERVICES--	5,815	13,602	6,900	6,682	8,500	8,500
--SUB TOTAL--	5,815	13,602	6,900	6,682	8,500	8,500
045200-4200-310						
CONTRACTUAL REPAIR	2,604	2,153	2,800	2,690	2,800	2,800
--INTERNAL SERVICES--	2,604	2,153	2,800	2,690	2,800	2,800
--SUB TOTAL--	2,604	2,153	2,800	2,690	2,800	2,800
045200-4200-535						
AUTOMOTIVE/EQUIP INSURANCE	5,949	5,124	704	3,150	4,410	4,410
--INTERNAL SERVICES--	5,949	5,124	704	3,150	4,410	4,410
--SUB TOTAL--	5,949	5,124	704	3,150	4,410	4,410
045200-4200-608						
FUEL	6,574	9,902	7,000	4,904	8,500	8,500
--INTERNAL SERVICES--	6,574	9,902	7,000	4,904	8,500	8,500
--SUB TOTAL--	6,574	9,902	7,000	4,904	8,500	8,500
045200-4200-609						
REPAIR PARTS & TIRES	3,191	9,594	4,000	3,155	4,000	4,000
--INTERNAL SERVICES--	3,191	9,594	4,000	3,155	4,000	4,000
--SUB TOTAL--	3,191	9,594	4,000	3,155	4,000	4,000
045200-4200-699						
OTHER MOTOR POOL COSTS	376	5,311	2,000	980	2,000	2,000
--INTERNAL SERVICES--	376	5,311	2,000	980	2,000	2,000
--SUB TOTAL--	376	5,311	2,000	980	2,000	2,000

** TRANSMISSION AND DISTRIBUTION

	Prior Expenditure Fy/2004	Years Fy/2005	Adopted Budget	Current Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommend	Budget Year Adopted Budget
** TRANSMISSION AND DISTRIBUTION								
045200-5210	13		100	12		100	100	
045200-5230	5,518	5,535	5,335	2,701		5,335	5,335	
045200-5308	1,957	1,245	4,353	2,617		3,664	3,664	
045200-5410	476	1,249	2,394	855		2,394	2,394	
045200-5510	80	920	300	326		600	600	
045200-5540	66	382	400	39		400	400	
045200-5610	65		100			100	100	
045200-6011	1,788	1,285	1,671	612		1,671	1,671	
045200-6024	1,615	1,281	1,500	600		3,500	3,500	
045200-6099	5,652	3,936	35,000	12,802		35,000	35,000	
045200-8999	17,240	10,821	51,153	20,564		52,764	52,764	
--TOTAL--	402,163	401,208	456,251	281,350		523,282	523,826	

**Town of Warrenton
FY 2007 Budget**

Function:	Public Utilities
Fund:	Water & Sewer
Department:	Wastewater Treatment Plant

Program Description

The sole purpose of the Wastewater Treatment plant is to protect the downstream user, be that user a private property owner, another city or district, an industry, or a fisherman. There are certain laboratory procedures that are performed on the wastewater and receiving waters to meet receiving stream standards or discharge requirements put in place by the Department of Environmental Quality (DEQ), such as Biochemical Oxygen Demand, Total Suspended solids, Total Residual Chlorine, pH, Dissolved Oxygen, Total Kjeldahl Nitrogen, and Ammonia are tested daily. Some annual testing includes the Toxic Monitoring Program, 503 Sludge monitoring, and the annual Pretreatment report submitted by the Town's Pretreatment staff. The physical plant is under redesign in order to meet future permit limits for reduced nitrogen and phosphorus.

The wastewater plant is rated as a 2.5 MGD Class I facility. Treatment begins at the head works with screening and grit removal, followed by primary sedimentation. The next process involves biological treatment with Rotating Biological Contactors (RBC's). The next phase employs chemical coagulation and flocculation followed by secondary sedimentation. The final stage of treatment includes disinfections with Chlorine gas, de-chlorination by Sulfur Dioxide, and post aeration before discharge into the unnamed tributary to Great Run. Sludge that is generated by the treatment process is anaerobically digested, dewatered by a 2 meter belt press, hauled away by an outside contractor and land applied.

Manager's Message

The Town's wastewater treatment plant (WWTP) processed and treated an average of 1,596,000 gallons of sewage per day in calendar year 2005. Treated flows have decreased from the past two years primarily due to a return to more normal precipitation levels, which 2 years ago were the wettest period in 100 years following a 5 year drought. During the past year there has been continued growth in the community with over 235 new residential services added with 12 commercial.

The projected budget of \$1,138,790 represents an increase of \$111,973 over the FY06 budget. This increase is primarily due to rising chemical costs, electrical current to pump/treat more flows (+\$7,000), contractual maintenance costs and personnel. The odor control measures are still a work in progress with considerable improvements made. The effort requires additional energy for scrubbing/air handling systems and replacement of neutralizing agents (activated carbon and bio-filters). Odor neutralizing continues to be of primary concern with the development and construction of the town's recreation park on the adjacent property. The final measures for odor control actions are programmed in the Capital Outlay Program with the covering of the digester and clarifiers. The lessons learned from the previous efforts are being evaluated and applied throughout the plant and at the lift stations. Chemical costs have increased in unit price per pound/gallon and a requirement for increases in quantity to effect process (+\$20,000).

The wastewater operations budget, with the exception of the above noted items, is programmed at a sustained maintenance level, but is subject to increased testing frequencies (+\$10,000) and tighter operational control/discharge limits with the new discharge permit that was reissued in April 2005. With the new permit, the town is subject to enhanced nutrient removal limits for nitrogen and phosphorus effective in the summer of 2009. To meet these requirements the town has initiated the design of the treatment upgrade (as outlined in the capital outlay program) and applied for grant funding from Virginia Water Quality Improvement Fund, which is anticipated at 45% of costs for design and construction. In FY06 the plant was able to initiate construction of the installation of improvement with the conversion from chlorine gas to ultra-violet as a means of disinfection, a significant effort considering the development of the adjacent recreation site.

The DEQ continues to allow the plant to be staffed with only two eight hour shifts for a 24 hour per day operation. During the hours of midnight to 8:00 a.m., the plant is in operation, but unmanned with operators on call in the event of an emergency. As the community continues to grow and discharge limits continue to be more restrictive, a third shift eventually will be required sometime in the future, but not anticipated in this budget.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	8.5	8.5	8.5	8.5	8.5	0.0
Part Time	3.0	3.0	3.0	3.0	3.0	0.0
Total	11.5	11.5	11.5	11.5	11.5	0.0

- B U D G E T -

EXPENSES

ACCOUNTING PERIOD 2006/02

	Prior	Years	Expenditure	Adopted	Current	Year	Department	Budget Year
	Fy/2004	Fy/2005	Budget	Actual On	Projected	-FY/2007	Town Manager	Adopted
				2006/02	Expenditure	Request	Recommendations	Budget
045300	** WASTEWATER PLANT OPERATIO							
045300-1101	SALARY-SUPERINTENDENT	34,770	36,793	36,307	22,430	38,611	38,611	
045300-1102	SALARY-PLANT OPERATORS	230,969	243,511	247,783	169,224	272,260	272,260	
045300-1104	SALARY-PLANT MAINT MECH	81,637	88,317	89,062	60,949	94,649	94,649	
045300-1300	WAGES & EXTRA HELP	38,339	35,910	40,000	27,369	40,000	40,000	
045300-2100	FTCA EXPENSE	28,659	29,743	31,606	20,675	34,082	34,082	
045300-2210	RETIREMENT	30,969	36,337	37,315	24,106	50,393	50,393	
045300-2300	HEALTH INSURANCE	41,888	44,888	56,381	32,104	62,342	61,818	
045300-2400	LIFE INSURANCE					4,907	4,907	
045300-2700	WORKER'S COMPENSATION INCREASE	5,936	6,039	6,613	5,301	7,280	7,280	
045300-2830	ICMA CONT/LONGEVITY INCREASE							
045300-2860	ACCRUED LEAVE EXPENSE	2,938-	2,974	680	147	945	945	
045300-2899	MISC. BENEFITS	284	674					
045300-3100	PROFESSIONAL SERVICES							
045300-3170	LABORATORY TESTING SERVICES	9,476	9,445	10,224	4,110	20,000	20,000	
045300-3320	PRETREATMENT TESTING			4,000		4,000	4,000	
045300-3310	CONTRACTUAL REPAIR/MAINT	124,217	60,630	65,710	71,076	75,710	75,710	
045300-3600	MAINTENANCE CONTRACTS	28	262	480	455	480	480	
045300-3701	ADVERTISING	28	209	400		400	400	
045300-3990	UNIFORM RENTAL	691	505	563	332	563	563	
045300-3991	PAYMENTS ON CONTRACTS	30,611	36,327	42,952	24,457	42,952	42,952	
045300-4200	PERMIT FEES	21,900	5,350	5,350	5,350	5,350	5,350	
045300-4200	VEHICLE EXPENSES							
045300-4200	--SUB TOTAL--	678,166	638,214	675,426	468,085	754,324	754,400	
045300-4200-110	MOTOR POOL LABOR	5,235	4,132	4,200	2,431	4,200	4,200	
045300-4200-110	--INTERNAL SERVICES---	5,235	4,132	4,200	2,431	4,200	4,200	
045300-4200-310	--SUB TOTAL--	5,235	4,132	4,200	2,431	4,200	4,200	
045300-4200-310	CONTRACTUAL REPAIR	230	24	700	113	700	700	
045300-4200-310	--INTERNAL SERVICES---	230	24	700	113	700	700	
045300-4200-535	--SUB TOTAL--	230	24	700	113	700	700	
045300-4200-535	AUTOMOTIVE INSURANCE	3,231	2,561	2,689	2,354	3,295	3,295	
045300-4200-535	--INTERNAL SERVICES---	3,231	2,561	2,689	2,354	3,295	3,295	
045300-4200-608	--SUB TOTAL--	3,231	2,561	2,689	2,354	3,295	3,295	
045300-4200-608	FUEL	1,798	2,855	2,000	1,954	3,000	3,000	
045300-4200-608	--INTERNAL SERVICES---	1,798	2,855	2,000	1,954	3,000	3,000	
045300-4200-609	--SUB TOTAL--	1,798	2,855	2,000	1,954	3,000	3,000	
045300-4200-609	REPAIR PARTS & TIRES	2,826	2,093	1,500	1,170	2,000	2,000	
045300-4200-609	--INTERNAL SERVICES---	2,826	2,093	1,500	1,170	2,000	2,000	
045300-4200-609	--SUB TOTAL--	2,826	2,093	1,500	1,170	2,000	2,000	

B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2006/02

** WASTEWATER PLANT OPERATIO
OTHER MOTOR POOL COSTS
-- INTERNAL SERVICES --

Expenditure FY/2004	Prior Years Expenditure FY/2005	Adopted Budget	Current Actual On 2006/02	Year Projected Expenditure	Department Request	Town Manager Recommends	Budget Year Adopted Budget
525	1,591	1,000	357		1,000	1,000	
525	1,591	1,000	357		1,000	1,000	

-- SUB TOTAL --

525	1,591	1,000	357		1,000	1,000	
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045300-5110 ELECTRIC CURRENT 122,562 118,871 120,000 90,827 127,457 127,457
 045300-5120 FUEL 21,346 19,079 20,420 19,917 20,420 20,420
 045300-5210 POSTAGE 13 50 50 11 50 50
 045300-5230 COMMUNICATIONS 3,553 4,486 3,400 1,532 4,500 4,500
 045300-5302 FIRE INSURANCE 8,687 10,255 10,768 8,920 12,488 12,488
 045300-5306 SURETY BOND 26 104 110 78 12,488 12,488
 045300-5308 GENERAL LIABILITY INS 7,463 8,939 9,448 6,562 9,187 9,187
 045300-5410 LEASE OF EQUIPMENT 1,660 3,016 1,873 320 1,873 1,873
 045300-5510 TRAVEL 1,114 1,286 1,200 482 1,200 1,200
 045300-5540 TRAINING 348 1,158 1,000 995 1,000 1,000
 045300-5810 MEMBERSHIPS & DUES 203 400 775 560 775 775
 045300-6001 OFFICE SUPPLIES 406 544 400 60 500 500
 045300-6004 LABORATORY SUPPLIES 4,557 5,845 5,250 1,573 6,000 6,000
 045300-6007 REPAIRS BUILDINGS & GROUNDS 4,698 1,949 4,071 2,580 4,000 4,000
 045300-6008 GASOLINE, GREASE & OIL 1,801 1,284 6,500 6,119 4,500 4,500
 045300-6009 REPAIRS EQUIPMENT 17,320 42,565 16,743 18,029 18,943 18,943
 045300-6011 WEARING APPAREL 1,073 1,135 1,200 941 1,200 1,200
 045300-6012 SUBSCRIPTIONS 50 50 50 50 50 50
 045300-6024 TOOLS 696 1,418 500 508 700 700
 045300-6025 CHEMICAL SUPPLIES 114,205 134,695 131,344 96,884 150,352 150,352
 045300-6099 MATERIALS & SUPPLIES 4,556 6,320 4,200 3,293 5,000 5,000
 045300-8999 DEPRECIATION EXPENSE

-- SUB TOTAL --

316,287	363,409	339,302	260,191		370,195	370,195	
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-- TOTAL --

1,008,298	1,011,879	1,026,817	738,655		1,139,314	1,138,790	
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**Town of Warrenton
FY 2007 Budget**

Function:	Public Utilities
Fund:	Water & Sewer
Department:	Administration

Program Description

This department houses costs associated with the Public Utilities Administrative Department, which is the responsibility of the Director of Public Utilities, a licensed engineer with a specialization in civil engineering. The director manages the overall operation of water and wastewater production, water line construction and maintenance, meter reading, cross connection and backflow control. Each of these sections is staffed by a superintendent or supervisor fully qualified to carry out a wide variety of functions in their particular function. The department is responsible for the administration to provide safe drinking water and environmentally compliant wastewater treatment to protect public health and to keep the public informed through the annual "Consumer Confidence Report".

Manager's Message

The Water and Sewage Administration budget includes funding for all staff that have a responsibility and participate in operation of the Town's utility system. In addition, the Town's computer system is also cost shared within this budget with the remainder of the computer system budget included in the General Fund. Included within the budget are the salaries of a Secretary II and Utilities Technician and a portion of the salaries and expenses of the Town Manager, Finance and Human Resources Director, Accounting Supervisor, Public Works/Utility Director, Utility Engineer, and Account Clerks, all of whom work on a part or full-time basis with the system.

The budget contains the utility engineer position, which is desperately needed with the continued growth of the capital outlay program and scheduled physical plant/infrastructure improvements. This will be even more critical in the event of an accelerated I&I abatement program needed to address a needed recoup of approximately 90,000 gallons per day to support continued development. The design of an upgrade to the wastewater treatment plant to address new nutrient standards set forth in the current discharge permit. Included with the effort will be interaction with DEQ for grant approval, updating and reimbursement under the state's Water Quality Improvement fund (estimated at \$300,000 for FY07).

The budget represents an increase of approximately \$81,965 over the current fiscal year with the largest portion of the increase related to data processing and associated equipment/professional services. Increases in customers relates directly to postal costs (with rate increases) and advertising. GIS upgrades need to continue to provide tools for staff for better management of infrastructure needs and planning for extending utility services for better water quality through "looping" of water lines and sewer line extensions during site plan reviewing. The professional services line item (in addition to data processing) is for outside consulting assistance to help resolve problems for the water and wastewater treatment plant operations that arise during the year and network support for the Utilities Department share for web site and general information updates.

With the utility service population over 10,000 the water and sewer system is a "medium" category system with the associated regulatory demands and requirements on staff resources. The Chesapeake Bay watershed issues with challenges to discharge from the wastewater treatment plant, strategic water supply planning dictated by the state by 2011, odors at the WWTTP, Inflow/Infiltration, and drinking water quality issues will continue place additional demands on staff to stay current with the latest operational technology and stay ahead of regulatory changes and to be in position to take advantage of any grant funding that may become available from the state (as with the nutrient removal program).

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	5.9	5.9	6.8	6.8	6.8	0.0
Part Time	0.0	0.0	0.0	0.0	0.0	0.0
Total	5.9	5.9	6.8	6.8	6.8	0.0

- B U D G E T -

EXPENSE

ACCOUNTING PERIOD 2006/02

	Prior	Years	Current	Year		FY/2007	Budget Year
	Expenditure	Expenditure	Adopted	Actual On	Projected	Department Request	Town Manager Recommendations
	FY/2004	FY/2005	Budget	2006/02	Expenditure		Adopted Budget
045400	** WATER/SEWER ADMINISTRATIO						
045400-1106	SALARY-TOWN MANAGER	18,440	19,073	20,250	12,631	20,750	20,750
045400-1101	SALARY-UTILITIES DIRECTOR	59,160	63,285	37,758	24,759	39,278	39,278
045400-1102	SALARY-SECRETARY	30,884	32,602	34,804	22,143	37,949	37,949
045400-1103	SALARY-ACCOUNT CLERKS	72,949	75,107	88,701	48,742	94,816	97,502
045400-1104	PUBLIC UTILITIES TECHNICIAN	52,138	55,160	53,939	37,507	59,120	59,120
045400-1105	SALARY-PROJECT ENGINEER	25,051	25,522				
045400-1106	SALARY-FINANCE/HR DIRECTOR	17,093	16,295	17,029	10,737	17,733	17,733
045400-1107	SALARY-ACCOUNTING SUPERVISOR	16,743	14,885	15,032	9,667	16,738	16,738
045400-1108	SALARY-CHIEF AUTOMOTIVE MECH		11,251	11,002	7,407	11,885	11,885
045400-1110	SALARY - UTILITIES ENGINEER			58,211		58,211	58,211
045400-1300	WAGES & EXTRA HELP	11,275	15,041	10,000	9,234	10,000	10,000
045400-2100	FICA EXPENSE	12,594	12,537	27,017	7,874	27,882	28,088
045400-2210	RETIREMENT	23,857	30,209	32,247	18,668	41,377	42,457
045400-2300	HEALTH INSURANCE	33,733	38,485	47,417	26,057	52,420	53,285
045400-2400	LIFE INSURANCE	1,445	1,445		963	4,029	4,134
045400-2700	WORKERS COMPENSATION	1,853	1,857	2,033	1,630	2,238	2,238
045400-2830	ICMA CONT/LONGEVITY INCREASE	17,707					
045400-2840	CAR ALLOWANCE				535	840	840
045400-2860	ACCRUED LEAVE EXPENSE	5,504-	4,105				
045400-2890	EMPLOYEE OF THE YEAR AMAD						
045400-2899	MISC. BENEFITS	156	972-	512	549	630	630
045400-3100	PROFESSIONAL SERVICES	26,954	40,364	40,000	11,897	40,000	40,000
045400-3105	PROFESSIONAL SVCS-DATA PROC	46,799	24,417	49,475	19,834	75,182	75,182
045400-3110	PROFESSIONAL SERVICES - LEGA			22,000	16,500	22,000	26,000
045400-3111	PROFESSIONAL SERVICES - LEGA			2,800		2,800	2,800
045400-3120	INDEPENDENT AUDITOR	5,600	7,000	7,600	7,300	7,860	7,860
045400-3150	RECORDING COSTS			250		250	250
045400-3200	TEMPORARY HELP SERVICES						
045400-3310	CONTRACTUAL REPAIR/MAINT	18	120	500		500	500
045400-3320	MAINTENANCE CONTRACTS	9,776	8,447	14,025	6,300	13,752	13,752
045400-3500	PRINTING	4,558	3,430	5,050	1,183	5,350	5,050
045400-3600	ADVERTISING	990	728	500	4,943	1,700	1,700
045400-3701	UNIFORM RENTAL	259	203	273	130	273	273
045400-4200	VEHICLE EXPENSES		20				
--SUB TOTAL--	484,498	500,216	598,425	307,190		655,563	674,205
045400-4200-110	MOTOR POOL LABOR	968	1,571	2,250	315	2,250	2,250
--INTERNAL SERVICES---	968	1,571	2,250	315		2,250	2,250
--SUB TOTAL--	968	1,571	2,250	315		2,250	2,250
045400-4200-310	CONTRACTUAL REPAIR	93	103	500		500	500
--INTERNAL SERVICES---	93	103	500			500	500
--SUB TOTAL--	93	103	500			500	500
045400-4200-535	AUTOMOTIVE INSURANCE	1,429	517	543	779	1,090	1,090
--INTERNAL SERVICES---	1,429	517	543	779		1,090	1,090
--SUB TOTAL--	1,429	517	543	779		1,090	1,090

** WATER/SEWER ADMINISTRATION

045400-4200-608

FUEL

--INTERNAL SERVICES---

Prior Years	Expenditure	Adopted	Actual On	Projected	Department	Town Manager	Adopted
FY/2004	FY/2005	Budget	2006/02	Expenditure	Request	Recommends	Budget
974	1,253	1,000	628		1,500	1,500	
974	1,253	1,000	628		1,500	1,500	

--SUB TOTAL--

974	1,253	1,000	628		1,500	1,500	
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045400-4200-609

REPAIR PARTS & TIRES

--INTERNAL SERVICES---

666	666	800	105		800	800	
666	666	800	105		800	800	

--SUB TOTAL--

666	666	800	105		800	800	
-----	-----	-----	-----	--	-----	-----	--

045400-4200-699

OTHER MOTOR POOL COSTS

--INTERNAL SERVICES---

70	210	3,500	46		1,000	1,000	
70	210	3,500	46		1,000	1,000	

--SUB TOTAL--

70	210	3,500	46		1,000	1,000	
----	-----	-------	----	--	-------	-------	--

045400-5210

POSTAGE

045400-5230

COMMUNICATION

045400-5306

SURETY BOND

045400-5308

GENERAL LIABILITY INS

045400-5410

LEASE OF EQUIPMENT

045400-5420

LEASE OF INTERIM HOUSE

045400-5510

TRAVEL

045400-5540

TRAINING

045400-5810

MEMBERSHIPS & DUES

045400-5899

BAD DEBT EXPENSE

045400-6001

OFFICE SUPPLIES

045400-6011

WEARING APPAREL

045400-6012

SUBSCRIPTIONS

045400-6022

SERVICE CHARGES

045400-6099

MATERIALS & SUPPLIES

045400-8202

FURNITURES & EQUIPMENT

045400-8207

DATA PROCESSING EQUIPMENT

045400-8999

DEPRECIATION EXPENSE

--SUB TOTAL--

49,781	53,480	80,575	52,709		86,913	86,213	
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--TOTAL--

538,479	558,016	687,553	361,772		759,616	769,558	
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**Town of Warrenton
FY 2007 Budget**

Function:	Public Utilities
Fund:	Water & Sewer
Department:	Capital Outlay

Program Description:

The Utility Fund Capital Outlay department accounts for capital additions to the water & sewer utility system and is divided into several different sections for ease in presentation.

Manager's Message:

The Capital Outlay section of the Utilities Budget includes funds for construction of new projects or rehabilitation work under the Council's guidelines for capital projects and purchases of new equipment for water and sewer operations. The Utilities Capital budget for FY 2007 is \$2,211,965. Fiscal Year 2007 Capital Outlay for the Water & Sewer Fund is summarized as follows:

Meters- Machinery & Equipment	\$93,200
T&D - Machinery & Equipment	32,265
Water – Machinery & Equipment	25,000
Water & Sewer Capital Projects	\$2,061,500
 Total Water & Sewer Fund Capital Outlay	 \$2,211,965

Approximately \$300,000 in DEQ grant funding is projects for the wastewater treatment upgrade for nutrient removal.

Meter

Equipment Replacement
FY2007 Appropriation: \$93,200

Meter Conversion: The request is to cover the costs of converting 400 existing meters to radio-read meters (register and antenna).

Breakdown of cost to convert each existing meter to radio-read:

-	\$143.00 for antenna
-	\$ 65.00 for register
-	<u>\$ 25.00</u> for retro-fit meter box lid
	\$233.00/ea.

Transmission and Distribution

Equipment Replacement
FY 2007 Appropriation: \$32,265

Closed Circuit TV Camera Upgrade: This request is to make needed improvements to the existing closed circuit tv camera. This equipment was purchased in December of 1998. There have been no prior improvements or upgrades to the equipment since the original purchase. This equipment has been used extensively in the research and inspections of sanitary sewer main lines and laterals. It has more than paid for itself in the area of sewer maintenance and rehabilitation. This equipment was able to inspect the damage to the main transmission line leading to the Wastewater Plant on Waterloo Road and quickly provide a visual picture of the damage of the 18" concrete line where it collapsed. It quickly gave thorough insight towards what appropriate actions were needed towards selecting a repair method. This camera has surveyed approximately 2/3 of the Town's sewer system to inspect the lines for damage or I&I.

On new connections, it has spared countless feet of excavation in pavement where without the camera it certainly would have required excavation. Instead, the camera was able to pinpoint lateral locations, again cutting down on pavement cutting. These upgrades will enhance the performance of the current unit by allowing us to look forward in a section of pipe by 30' where deteriorated pipe exists. A data management system will give us the ability to print out reports on site, as well as give candid shots. A pigtail kit will allow us to make minor repairs to the camera in the field with several house down time as opposed to several weeks.

Leak Detector: This request is for the purchase of a new leak detector used in locating water leaks on main lines and services. Currently, the Town of Warrenton contracts out services for leak detection and system surveys. System surveys are conducted approximately every three years depending on the percentage of water loss. A random call for an emergency leak costs approximately \$1,300.00 and a widespread survey of the entire system costs \$12,000.00. By purchasing this equipment and performing leak detection using Town staff, this equipment will pay for itself within the first five years and give the Town of Warrenton the ability to monitor the water distribution system more closely.

Water

Equipment Replacement

FY 2007 Appropriation: \$25,000

Pickup Truck Replacement: Replace two existing worn out trucks with a single 4WD truck. Purchase a new $\frac{3}{4}$ ton 4WD truck with snow plow attachment. Larger truck will be capable of towing a trailer with small equipment, such as a skid-loader or lawn maintenance equipment as required. The existing trucks will be salvaged with a current value of approximately \$800-\$1,000 each.

Water Plant & Well Improvements
FY 2007 Appropriation: \$205,000

Water System Security Measures: Phase I of the project will increase the security around the main components of the water system. The main portion of the project includes installation of video cameras and monitors on the reservoir, raw water plant and the treatment plants. Also included are card readers to limit access, increased lighting, additional fencing, additional locks on windows, tamperproof locks at existing areas and signage to deter trespassing.

WTP Pilot Program Upgrade – Phase 2: Upgrade of the Water Treatment Plant from the upgraded capacity of 2.4 mgd in Phase 1 (UD-04-006) to 3.4 mgd to support the build-out of projected commitments both in and out-of-town through the year 2016. The project implements the second phase recommendations of the plant upgrade pilot study performed by Whitman Requardt and Associates in 2002 in conjunction with the Master Water Sewer Capacity Study and includes the following plant improvements.

Sewer Plant Improvements
FY 2007 Appropriation: \$1,235,000

Odor Control – W/WTP – Primary Clarifiers: Design and install covers with air handling systems to treat foul odors from the primary clarifiers and the headworks at the Wastewater Treatment Plant. Staff continues to work diligently to identify and abate foul odors emitting from the Wastewater Treatment Plant which offend students at Fauquier High School, shoppers at the Town Center and motorists on Rt. 211. Current operational changes made to the plant and extensive deodorant fogging systems have been tried by staff with limited success. The two prior projects, 03-002 Gravity Thickener and 04-004 Trickling Filter, along with the headworks and clarifiers have been identified as odor sources. The demonstrated success of the prior two projects has enabled staff to identify reliable and proven odor neutralizing and control methods.

Headworks: Replacement of grit collector and installation of a building over the headworks to reduce odors and prolong equipment life. Building will be constructed of aluminum and stainless steel so corrosion will not affect the structure and have odor removal filtration system.

Deep Bed Filters – Nitrogen Reduction: Installation of deep bed filters and pumping station for total nitrogen removal to meet permit limits of maximum nitrogen discharge of 14,000 lbs. per year. This equates to 4 mg/l at maximum capacity of 2.5 mgd. To achieve this limit, deep bed filters will be required and a feed system for methanol. The construction of the filters and feed systems will require a significant area for placement and may require the moving of existing structures.

Sewer Line Rehabilitation

Rehabilitation/Replacement Sewer – Infiltration and Inflow Abatement

FY 2007 Appropriation: \$200,000

Rehab/Replace Sewer – I&I: Rehabilitation/replacement of sanitary sewer to combat infiltration and inflow (I&I) in the Cedar Run and Taylor Pump Station basins. Work will be a combination of line replacement, relining and point repairs to better seal the system. The work will include the relining of 2,000 lf. of pipe, lateral sealing of twenty (20) laterals and rehabilitation of fifteen (15) manholes (average depth of 8 feet).

Water Line Replacement

Lancaster Drive Waterline Replacement
FY 2007 Appropriation: \$421,500

Waterline Replacement – Lancaster Drive: Replacement of 2,475 feet of 8-inch cast iron water line with an 8-inch ductile iron water line on Lancaster Drive from Nordix Drive to Northampton Drive in the Warrenton Lakes subdivision.

	Prior	Years	Current	Year	-FY/2007	Budget Year	Adopted
	Expenditure	Expenditure	Actual On	Projected	Department	Town Manager	Adopted
	FY/2004	FY/2005	2006/02	Expenditure	Request	Recommends	Budget
045500	** CAPITAL OUTLAY **						
045500-8011	LABORATORY EQUIP-850	950					
045500-8096	MACHINERY/EQUIPMENT-METER DE		93,200	84,800	93,200	93,200	
045500-8097	MACHINERY/EQUIP-FRANS & DIST			6,453	37,793	32,265	
045500-8098	MACHINERY/EQUIP-WATER	435	24,745		25,000	25,000	
045500-8099	MACHINERY/EQUIP-SEWER	435	20,500				
045500-8830	WATER PLANT/WELL IMPROVE.		150,000	94,898	205,000	205,000	
045500-8835	SEWER PLANT IMPROVEMENTS		557,000	21,799	1,039,000	1,235,000	
045500-8866	SEWER LINE REHABILITATION		200,000	792	200,000	200,000	
045500-8868	WATER LINE REPLACEMENT		212,618	60	421,500	421,500	
045500-8869	SEWER LINE CONSTRUCTION			1,446			
045500-8902	RADY PARK PUMP STATION UPGRA						
045500-8904	INDUSTRIAL PARK SEWAGE CONST			24,531			
045500-8906	CEDAR RUN PUMP STATION UPGRA						
045500-8995	LOSS OF DISPOSITION OF ASSET	50,924					
045500-8997	AMORTIZATION EXPENSE	947,874	981,132				
045500-8998	DEPRECIATION EXPENSE						
045500-8999	DEPR'N ON FIXED ASSETS						
--SUB TOTAL--	1,000,618	981,132	1,258,063	234,779	2,021,493	2,211,965	
045500-8868-023	WATERLOO RD WATER LINE - REC						
--CAPITAL OUTLAY----	9,501		172,500	26,154			
	9,501		172,500	26,154			
--SUB TOTAL--	9,501		172,500	26,154			
045500-8868-03	CULPEPER ST WATERLINE PROJEC						
--CAPITAL OUTLAY----	4,402	21-					
	4,402	21-					
--SUB TOTAL--	4,402	21-					
045500-8868-22	OLIVER CITY DRAINAGE						
--CAPITAL OUTLAY----	895						
	895						
--SUB TOTAL--	895						
045500-8868-24	MADISON STREET						
045500-8868-54	CAHOON ST WATERLINE PROJECT						
--CAPITAL OUTLAY----	21	21					
	21	21					
--SUB TOTAL--	21	21					
045500-8868-55	NORTH 4TH ST WATERLINE						
--CAPITAL OUTLAY----							
--SUB TOTAL--							
--TOTAL--	1,015,416	981,132	1,430,563	266,951	2,021,493	2,211,965	

**Town of Warrenton
FY 2006 Budget**

Function:	Public Utilities
Fund:	Water & Sewer
Department:	Debt Service

Program Description

The Utility Fund debt service accounts include principal, interest and related charges associated with the long-term debt of the fund.

Manager's Message

The Town of Warrenton retired \$3,375,000 in outstanding debt on September 1, 2003. Accordingly, the Water & Sewer fund is now debt free.

- B U D G E T -

E X P E N S E

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----	----- Current Year -----	----- FY/2007 Budget Year -----
	Expenditure	Adopted	Department
	Fy/2004	Budget	Request
		2006/02	Town Manager
		Expenditure	Recommends
			Budget
095100			
** DEBT SERVICE **			
095100-9114	REDEMPTION-1993 BONDS		
095100-9115	LEASE PURCHASE-2001-AS400		
095100-9121	LEASE PURCHASE-INTEREST		
095100-9124	INTEREST ON 1993 BONDS		
095100-9134	SERVICE CHARGES-1993 BOND		
- SUB TOTAL -	87,561		
- TOTAL -	87,561		

**Town of Warrenton
FY 2006 Budget**

Function:	Public Utilities
Fund:	Water & Sewer
Department:	Transfers & Reserves

Program Description

This department reflects the contributions to reserves of the Water and Sewer Fund and transfers to other funds. Additionally, provisions for contingencies are included within this department, if funded.

Manager's Message

For FY 2007, it is proposed that a transfer of \$416,727, representing the excess of revenues over expenditures for the Water & Sewer Fund be made to the Recreation Fund for possible construction and operational contingencies (Sports Management Operational Analysis, 2005). Also included is a \$3,000,000 transfer to the Recreation Fund per Council resolution which will be used for construction of the Aquatic Facility. Finally, \$46,000 is proposed to be held in reserve for contingencies pending the results of the upcoming pay and classification study.

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior Years		Adopted Budget	Current Year		FY/2007		Budget Year	
	Expenditure FY/2004	Expenditure FY/2005		Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Adopted Budget	
099100									
099100-7013			46,000			46,000	46,000		
099100-7014									
099100-7999			1,081,198						
099100-9100									
099100-9300						3,000,000	3,000,000		
099100-9514						416,727	416,727		
099100-9515			1,127,128			3,462,727	3,462,727		
--SUB TOTAL--			1,127,128			3,462,727	3,462,727		
--TOTAL--			1,127,128			3,462,727	3,462,727		

TOTAL FOR FUND

3,842,088	3,757,542	5,618,557	2,212,717	8,848,519	9,048,154
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Town of Warrenton, Virginia
Summary of Budget for Period July 1, 2006 to June 30, 2007

<u>PARKS & RECREATION FUND</u>	<u>2004-2005</u>	<u>2005-2006</u>	<u>2006-2007</u>
<u>REVENUES</u>			
User Fees	\$ -	\$ -	-
Revenue from Use of Money/Property	-	-	2,000
Charges for Services	-	-	-
Miscellaneous Revenue	-	-	-
Non-Revenue Receipts	-	-	-
Transfers & Reserves	-	-	17,045,056
TOTAL PARKS & RECREATION FUND REVENUE	\$ -	\$ -	17,047,056
<u>EXPENSES</u>			
Maintenance - Fields	\$ -	\$ -	92,620
Contributions - Parks & Recreation	-	-	23,250
Maintenance - Pool	-	-	-
Maintenance - Parks	-	-	35,878
Administration	-	-	92,375
Debt Service	-	-	667,505
Subtotal	\$ -	\$ -	911,628
Transfers & Reserves	-	-	2,061,663
Capital Outlay & Projects	-	-	14,073,765
TOTAL PARKS & RECREATION FUND EXPENSES	\$ -	\$ -	17,047,056

**Town of Warrenton
FY 2007 Budget**

Parks & Recreation Sources of Revenue
--

Parks & Recreation Fund revenues for FY 2007 total \$17,047,56

This newly created skeletal enterprise fund was established to properly account for all revenue and expenditure items relating to the operation of the various Town parks, Eva Walker, Rady, Academy Hill and Gay Road, and the recreational facilities to be housed on Route 211 adjacent to the Town's Wastewater Treatment Plant. Sports Management was selected to perform the rate and operations analysis in FY 2005-2006 and is referenced in the transfer sections of all three funds. FY 2007 revenue and expenditure estimates were adapted from the results of this study.

Revenue Description:

FY 2007 Estimate:

**Revenue from Use of
Money/Property
\$2,000**

Interest and investment revenue fluctuates with the general economic conditions and the level of Recreation Fund cash balances. The nominal value of this line item represents investment income of idle fund proceeds from debt issuance and loans or transfers from both the General and Water & Sewer Fund during the last 12 months of the construction period for the aquatic center.

Revenue Description:

FY 2007 Estimate:

**Charges for Services
\$Reserved for Future Use**

Fees and related charges relating to the use of facilities will be included in this category once construction is completed and the center is fully operational, which is anticipated in early-mid FY08.

Revenue Description:

FY 2007 Estimate:

**Recoveries & Rebates
\$Reserved for Future Use**

Revenues generated are minor in nature and difficult to estimate on other than a historical trend basis. Included are costs expended or incurred, then recovered.

Revenue Description:
FY 2007 Estimate:

Miscellaneous Revenue
\$Reserved for Future Use

Revenues generated in this category may include funds derived from memorandums of understanding/operation with independent management groups.

Revenue Description:
FY 2007 Estimate:

Transfers & Reserves
\$17,045,056

Transfers from other funds or from reserves to fund a portion of the construction costs for the aquatic facility are included here as a source of funding. During FY 2007 it is being proposed that the following sources be available for use in the construction of the Aquatic Facility:

Source of Funds	Amount
Transfer from General Fund, representing the estimated total undesignated fund balance as of 06/30/2006, per Council Resolution adopted 12/13/2005.	\$11,915,515
Transfer from General Fund, representing the anticipated excess of General Fund revenues over expenditures for FY 2007 (1)	1,712,814
Transfer from Water & Sewer Fund, representing a direct transfer or loan from the Water & Sewer Fund to the Recreation Fund, per Council resolution adopted 12/13/2005. (1)	3,000,000
Transfer from Water & Sewer Fund, representing the anticipated excess of Water & Sewer Fund revenues over expenditures for FY 2007	416,727
Total Transfers	\$17,045,056

(1) As referenced in the September 23, 2005 Operational Analysis conducted by Sports Management Group to fund possible construction and operational shortfalls during the first years of operation of the aquatic facility.

	Prior Years			FY/2006		Current Year		FY/2007	
	Revenue	Revenue	Revenue	Adopted	Actual On	Projected	Department	WARRENTON	Budget Year
	FY/2003	FY/2004	FY/2005	Budget	2006/02	Revenue	Request	Recommends	Adopted
									Budget
000999									
013030									
013030-0001									
015010									
015010-0001									
015010-0010									
015010-0020									
--TOTAL DEPARTMENT--									
							2,000-	2,000-	

TOTAL - ** REVENUE USE OF MONEY/PROP									
016160	** CHARGES FOR SERVICES - FI						2,000-	2,000-	
016160-0005	FACILITY USER FEES								
016160-0010	GROUP USER FEES								
016160-0015	YOUTH ATHLETICS								
016160-0020	ADULT ATHLETICS								
016260	** CHARGES FOR SERVICES - PO								
016260-0005	GATE ADMISSION								
016260-0010	CONCESSION STAND								
016260-0015	POOL RENTAL								
016260-0020	SWIMMING LESSONS								
016260-0025	GROUP USER FEES								
016260-0030	POOL PASSES - IN TOWN								
016260-0035	POOL PASSES - OUT OF TOWN								
016360	** CHARGES FOR SERVICES - EV								
016360-0005	SPECIAL EVENT CHARGES								
018030	** RECOVERIES & REBATES **								
018030-0001	RECOVERIES & REBATES								
018990	** MISCELLANEOUS REVENUE **								
018990-0001	MISCELLANEOUS REVENUE								
018990-0004	SALE OF PRINTED MATERIAL								
018990-0005	SALE OF MATERIALS & SUPPLIES								
018990-0006	SALE OF SALVAGE & JUNK								
018990-0007	SALE OF CEMETERY LOTS								
018990-0008	SALE OF PERPETUAL CARE								
018990-0051	DONATIONS								
018990-0054	SALE OF REAL PROPERTY								
022010	** NON-CATEGORICAL AID **								
024040	** CATEGORICAL AID **								
041000	** NON-REVENUE RECEIPTS **								
041000-0001	PROCEEDS FROM INDEBTEDNESS								
041050	** TRANSFERS & RESERVES **								
041050-0001	TRANSFER - ENCUMBRANCES								
041050-9100	TRANSFER - GENERAL FUND								
041050-9101	TRSF GP - RSV CONT/OP COST S								
041050-9501	TRANSFER - WATER & SEWER FUN								
							11,915,515-	11,915,515-	
							1,712,814-	1,712,814-	
							3,000,000-	3,000,000-	

B U D G E T -

R E V E N U E

ACCOUNTING PERIOD 2006/02

----- Prior Years -----		----- FY/2006 Current Year -----		----- FY/2007 Budget Year -----	
Revenue	Revenue	Adopted	Actual On	Projected	Department
FY/2003	FY/2004	Budget	2006/02	Revenue	Request
					WARRENTON
					Recommends
					Budget

** TRANSFERS & RESERVES **

041050-9502 TRSF WS - RSV CONT/OP COST S
041050-9998 TRANSFER - RESERVS
041050-9999 TRANSFER - UNAPPROPRIATED FU
- TOTAL DEPARTMENT -

					416,727-	416,727-
					17,045,056-	17,045,056-

TOTAL - ** NON-REVENUE RECEIPTS **

					17,045,056-	17,045,056-
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TOTAL FOR FUND

					17,047,056-	17,047,056-
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FINAL TOTAL

18,967,797-	15,238,846-	16,062,086-	15,198,416-	9,302,979-	47,252,078-	48,419,798-
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**Town of Warrenton
FY 2007 Budget**

Function:	Parks
Fund:	Parks and Recreation
Department:	Parks and Recreation

Program Description:

The Parks and Recreation Department accounts for contributions to outside agencies for Parks and Recreation related activities, contributions for cultural enrichment, and the maintenance of Town owned parks/recreational facilities and maintenance.

Manager's Message

This is the first skeletal budget developed by the town to establish a full service recreation and parks enterprise fund. This fund includes the operation and maintenance of the indoor aquatic center that is scheduled to open in the summer of 2008. Prior to this budget, the town has partnered with Fauquier County Parks and Recreation Department in a cooperative agreement for the maintenance of 3 of the town's six parks. The potential development of a formal department and exploration of other contractual agreements will be on-going effort during the proposed FY07 budget year.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	0	0	0	0	1.0	1.0
Part Time	0	0	0	0	0	0
Total	0	0	0	0	1.0	1.0

**Town of Warrenton
FY 2007 Budget**

Function:	Recreation
Fund:	Parks & Recreation
Department:	Maintenance - Fields

Program Description

The development, maintenance and reconstruction of playing fields within the town park facilities. Activities involve contract mowing, fertilizing and reseeding of the sports fields and general park areas to support organized athletic activities. Included is the maintenance of field amenities, portable toilet facilities and utility consumptions.

Manager's Message

As with the other parts of the Parks & Recreation Departmental budget development will be a work in progress over the fiscal year. The actual proposed expenditure of \$92,620 will be dependent on whether long term arrangements can be established with organized sports organizations to take over responsibility of the fields in return for the field use.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	0	0	0	0	0	0.0
Part Time	0.0	0.0	0.0	0.0	0.0	0.0
Total	0	0	0	0	0	0.0

	Prior Year Expenditure FY/2004	Current Year Actual On 2006/02	Projected Expenditure	Department Request	Budget Year Town Manager Recommends	Adopted Budget
** MAINTENANCE - FIELD **						
071200-1100 WAGES - FULL TIME						
071200-1200 WAGES - OVERTIME						
071200-1300 WAGES & EXTRA HELP						
071200-2100 FICA EXPENSE						
071200-2210 VRS RETIREMENT						
071200-2300 HEALTH INSURANCE						
071200-2400 LIFE INSURANCE						
071200-2700 WORKERS' COMPENSATION						
071200-2899 MISCELLANEOUS BENEFITS						
071200-3100 PROFESSIONAL SERVICES						
071200-3310 CONTRACTUAL REPAIRS & MAINT						
071200-3320 MAINTENANCE CONTRACTS						
071200-3330 JANITORIAL SERVICES						
071200-3330 PRINTING						
071200-3500 UNIFORM RENTAL						
071200-3701 VEHICLE EXPENSES						
--SUB TOTAL--				77,500	77,500	
071200-4200-110 MOTOR POOL LABOR						
071200-4200-310 CONTRACTURAL REPAIRS						
071200-4200-535 VEHICLE INSURANCE						
071200-4200-608 VEHICLE FUEL						
071200-4200-609 REPAIR PARTS & TIRES						
071200-4200-699 OTHER MOTOR POOL COSTS						
071200-5110 ELECTRIC CURRENT						
071200-5120 FUEL						
071200-5230 COMMUNICATION						
071200-5302 FIRE INSURANCE						
071200-5308 GENERAL LIABILITY INSURANCE						
071200-5410 LEASE OF EQUIPMENT						
071200-5420 LEASE OF BUILDINGS						
071200-5540 TRAINING						
071200-6001 OFFICE SUPPLIES						
071200-6003 AGRICULTURAL SUPPLIES						
071200-6007 REPAIR BUILDINGS & GROUNDS						
071200-6011 WEARING APPAREL						
071200-6032 REPAIRS - PARKING LOTS						
071200-6099 MATERIALS & SUPPLIES						
071200-8207 PARK ENHANCEMENTS - EVA MALK						
--SUB TOTAL--				140,120	15,120	
--TOTAL--				217,620	92,620	

**Town of Warrenton
FY 2007 Budget**

Function:	Recreation
Fund:	Parks & Recreation
Department:	Contributions – Parks & Recreation

Program Description

The Contribution-Recreation category includes continued expenditures for a variety of programs which primarily allow the community's youth to better enjoy their leisure time and past contributions in this area have primarily been geared to support of youth-oriented activities in an attempt to provide more alternatives for teenagers in their spare time. The programs were developed in the early 1990's, due to an increase in juvenile problems within the Town, and remain popular today. The Town of Warrenton continues to rely upon the County's parks and Recreation to deliver the services through contracts and should continue to do so until the Town grows enough to support its own recreational program or the Council chooses to adequately fund such a program.

Organizations requesting contributions from the Town in FY 2007 are:

- Fauquier Boys and Girls Club
- Fauquier County Parks & Recreation
- Warrenton Caboose

Manager's Message

Fauquier Boys and Girls Club.

The Boys and Girls Club opened in November 1997 and remains housed at Taylor Middle School. While there is a strong desire for a standalone facility, there are no plans in the immediate future to build one due to funding constraints. Currently, the Club serves 300 Town of Warrenton children, out of 515 paid members, with an average of 75 members per day. The Club charges an annual fee of \$40, which may be waived in special circumstances.

Through paid and volunteer staff, a wide range of programs are offered to Club members, including after school tutoring, active individual and team sports and passive activities for elementary, middle and high school students. FY 2007 funding request from Fauquier Boys and Girls club increases to \$20,000. The Town Manager recommends funding in the amount of \$10,000 for FY 2007.

Warrenton Caboose.

A vintage 1969 Norfolk and Western steel copula caboose, located near the Fourth Street trailhead of the Warrenton Greenway, has been restored to its original operating condition and serves as a showcase of Warrenton railroad heritage. The caboose has been operated for four years as a working museum. The restored caboose is open to visitors from April through October and receives 750 – 1,100 visitors each year. The caboose is also used in conjunction with Fauquier County Parks and Recreation for events held on the Greenway.

Level funding in the amount of \$1,000 was requested and is recommended.

Fauquier County Parks and Recreation. Level funding recommended The County's Parks and Recreation Department is charged with providing recreational opportunities for Town youth and County residents who pay a higher fee if they choose to participate in a Town sponsored program. Over the years, programs have evolved which are targeted to Town residents and which have been developed to provide opportunities to reduce potential problems with youth.

Parks Adventure. This program, which was set up nine years ago as the Sun 'n' Fun program, provides activities for youth during the summer and has continued to be successful. The program operates from late June to mid August, Monday through Friday, at Rady Park and Eva Walker Park simultaneously. The program is staffed by two Play Center leaders at each location and is primarily an unstructured format. This flexibility is in keeping with the summer break from the regimentation of school. Various activities are planned during the day as well as special events but each is offered as a choice for participants.

The program is geared toward the preparation of youth for real life by the Recreation Department, as youth and adults, by exposing them to a variety of recreational options and experiences as well as encouraging their own creativity.

County participants are charged a fee since this is a Town-sponsored program. The neighborhood fixed site basis for this program also helps build community, fosters pride in neighborhood facilities, and will make the program more convenient to participants who may have trouble accessing other programs.

Open Gym. This program, developed approximately eight years ago, provides youth an alternative for Friday and Saturday night activities during the fall and winter months of the year in a supervised setting. The program, which primarily has involved open basketball for youth from 6th to 12th grade, utilizes Warrenton Middle School on Friday nights and Taylor Middle School on Saturday nights from 7-10 p.m. Two supervisors oversee the program each night.

Due to the Town's subsidy of this program, admission is only \$1 per night for Town residents and \$3 per night for County residents to cover the cost of janitorial services. The availability of the gymnasium and the free flow of activity have worked well as youth, particularly at the middle school level, have participated on a weekly basis.

Programs on the Greenway. The Parks and Recreation Department has requested continued funding of \$1,500 for "Family Night on the Greenway" programs. Each of the events is located at the Greenway Trail Head located at the end of South Fourth Street. The events scheduled in fiscal year 2005 were well attended and provided activities for all ages.

The total operating funding request from Parks & Recreation total \$12,250, with \$12,250 being recommended by the Town Manager.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	0	0	0	0	0	0
Part Time	0	0	0	0	0	0.0
Total	0	0	0	0	0	0

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--SUB TOTAL--

007, C9

	Prior Years	Current Year	2006/02 Actual On Budget	2006/02 Expenditure Request	Department Recommendations	Adopted Budget
Expenditure						
FY/2004						
FY/2005						

**Town of Warrenton
FY 2007 Budget**

Function:	Recreation	
Fund:	Parks & Recreation	
Department:	Maintenance - Pool	

Program Description

The maintenance, repair, operation and support services for the indoor aquatic facility.

Manager's Message

Budget supports all building maintenance functions to include repairs/replacements, janitorial, utilities, chemicals and support services for the operation and maintenance of the facility (to include the two pools) and grounds. This budget will be in the development process during the proposed fiscal year FY2007, based largely upon Sports Management of September 2005 Operational Analysis as well as the ongoing exploration of potential contractual agreements with partners to operate the facility.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	0	0	0	0	0	0.0
Part Time	0	0	0	0	0	0.0
Total	0	0	0	0	0	0.0

	Prior	Years	Current	Year	- FY/2007	Budget Year	Adopted
	Expenditure	Expenditure	Adopted	Actual On	Projected	Department	Budget
	FY/2004	FY/2005	Budget	2006/02	Expenditure	Request	Recommendations
** MAINTENANCE - POOL **							
071400-1100 WAGES - FULL TIME							
071400-1200 WAGES - OVERTIME							
071400-1300 WAGES & EXTRA HELP							
071400-2100 FICA EXPENSE							
071400-2210 VRS RETIREMENT							
071400-2300 HEALTH INSURANCE							
071400-2400 LIFE INSURANCE							
071400-2700 WORKERS' COMPENSATION							
071400-2899 MISCELLANEOUS BENEFITS							
071400-3100 PROFESSIONAL SERVICES							
071400-3310 CONTRACTURAL REPAIRS & MAINT							
071400-3320 MAINTENANCE CONTRACTS							
071400-3330 JANITORIAL SERVICES							
071400-3500 PRINTING							
071400-3701 UNIFORM RENTAL							
071400-4200 VEHICLE EXPENSES							
071400-4200-110 MOTOR POOL LABOR							
071400-4200-310 CONTRACTURAL REPAIRS							
071400-4200-535 VEHICLE INSURANCE							
071400-4200-608 VEHICLE FUEL							
071400-4200-609 REPAIR PARTS & TIRES							
071400-4200-699 OTHER MOTOR POOL COSTS							
071400-5110 ELECTRIC CURRENT							
071400-5120 FUEL							
071400-5230 COMMUNICATION							
071400-5302 FIRE INSURANCE							
071400-5308 GENERAL LIABILITY INSURANCE							
071400-5410 LEASE OF EQUIPMENT							
071400-5420 LEASE OF BUILDINGS							
071400-5540 TRAINING							
071400-6001 OFFICE SUPPLIES							
071400-6007 REPAIRS BUILDINGS & GROUNDS							
071400-6011 WEARING APPAREL							
071400-6032 REPAIRS - PARKING LOTS							
071400-6099 MATERIALS & SUPPLIES							

Function:	Recreation
Fund:	Parks & Recreation
Department:	Maintenance - Parks

Program Description

This department reflects the cost of maintaining the various parks within the corporate limits with which the Town has and agreement with Fauquier County Parks and Recreation to oversee the facilities management and event scheduling.

Manager's Message

The proposed budget for FY07 is \$35,878, which supports the park activities with assistance to Fauquier County and the maintenance activities by town forces or contract toward park improvements, grounds maintenance of Eva Walker, Gold Cup and the non-playing field related maintenance at the 65 acre aquatic center and recreation complex.

Personnel Summary

Please note that the department has no full or part-time staff dedicated to the park maintenance or operation. Street maintenance crews provide a limited number of man-hours as necessary for routine maintenance and special projects.

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----		----- Current Year -----		----- FY/2007 Budget Year -----			
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends	Adopted Budget
** MAINTENANCE - PARKS **								
071600					15,000		15,000	
071600-1300								
071600-2100					1,148		1,148	
071600-3310					7,750		7,750	
071600-3357					300		300	
071600-5110					2,500		2,500	
071600-5302								
071600-5308								
071600-5410					1,680		1,680	
071600-6003					5,000		5,000	
071600-6007					500		500	
071600-6099					1,000		1,000	
071600-8264					1,000		1,000	
-SUB TOTAL-					35,878		35,878	
-TOTAL-					35,878		35,878	

**Town of Warrenton
FY 2007 Budget**

Function:	Recreation
Fund:	Parks & Recreation
Department:	Administration

Program Description

This department houses costs associated with the Recreation Fund administrative efforts.

Manager's Message

It is anticipated that it will be necessary to hire one staff member to be assigned to the coordination of tasks associated with developing the departments operational structure.

Personnel Summary

	Actual FY2004	Actual FY2005	Budget FY2006	Actual FY2006	Proposed FY2007	Change
Full Time	0	0	0	0	1.0	1.0
Part Time	0.0	0.0	0.0	0.0	0.0	0.0
Total	0	0	0	0	1.0	1.0

B U D G E T

E X P E N S E

ACCOUNTING PERIOD 2006/02

	Prior Years		Current Year		FY/2007		Budget Year	
	Expenditure	Expenditure	Adopted	Actual On	Projected	Department	Town Manager	Adopted
	FY/2004	FY/2005	Budget	2006/02	Expenditure	Request	Recommends	Budget
** ADMINISTRATION **								
071700-1100						65,858	65,858	
071700-1200								
071700-1300						5,038	5,038	
071700-2100						8,252	8,252	
071700-2210						10,506	12,186	
071700-2300						803	751	
071700-2400						200	200	
071700-2700						100	90	
071700-2899								
071700-3100								
071700-3310								
071700-3320								
071700-3330								
071700-3500								
071700-3701								
071700-4200								
--SUB TOTAL--								
						90,757	92,375	
MOTOR POOL LABOR								
071700-4200-110								
071700-4200-310								
CONTRACTUAL REPAIRS								
071700-4200-535								
VEHICLE INSURANCE								
071700-4200-608								
VEHICLE FUEL								
071700-4200-609								
REPAIR PARTS & TIRES								
071700-4200-699								
OTHER MOTOR POOL COSTS								
071700-5110								
ELECTRIC CURRENT								
071700-5120								
FUEL								
071700-5230								
COMMUNICATION								
071700-5302								
FIRE INSURANCE								
071700-5308								
GENERAL LIABILITY INSURANCE								
071700-5410								
LEASE OF EQUIPMENT								
071700-5420								
LEASE OF BUILDINGS								
071700-5540								
TRAINING								
071700-6001								
OFFICE SUPPLIES								
071700-6011								
WEARING APPAREL								
071700-6099								
MATERIALS & SUPPLIES								
071700-8202								
FURNITURE & FIXTURES								
--TOTAL--								
						90,757	92,375	

**Town of Warrenton
FY 2007 Budget**

Function:	Recreation
Fund:	Parks & Recreation
Department:	Capital Outlay

Program Description:

The Recreation Fund Capital Outlay department accounts for capital additions to the Town's newly created parks and recreation system and is divided into several different sections for ease in presentation.

Manager's Message:

This is the first year for a proposed Recreation capital improvement program. The scheduled completion and outfitting of the recreation complex and aquatic center have required the formalizing of a recreation organization outside of the previous public works oversight. The majority of the effort is the completion of the aquatic center, but at the same time the program directs a concerted effort in improving three of the town's small/neighborhood parks. The program consists of the following five projects:

Eva Walker Park

FY2007 Appropriation: \$181,000

Construction of park improvements as outlined in the master plan developed by Land Planning Design Associates (LPDA) in 2005. The proposed effort for FY07 is the first of three phases to implement the master plan. This first phase involves regarding in area, the installation of drainage (under drains) to facilitate use in wet seasons, walking trails and installation of utilities to support the follow-on phases. The objective of the master plan and development is to make the park a destination of those who live in the vicinity or frequent the Old Town area. Completion of the other remaining elements of the park master plan, not included in the FY07 program, will be programmed, if approved, in subsequent budget years. Preliminary design for the first phase was conducted by LPDA in FY06.

Aquatic and Recreation Center, Phase II

FY 2007 Appropriation: \$13,570,765

Construction and furnishing of the 46,000 square foot indoor aquatic recreation complex with a lake feature and the associated access/site work. The project was approved by Council and funded via resolutions during the December 13, 2005 Council meeting. The Project is currently under construction and this funding covers the balance of work needed to complete the project in 2007 in addition to the \$10,000,000 programmed for expenditure in FY06. Aquatic Center construction includes furniture/equipment, data processing and audio/video inter communications systems.

211 Access-Recreation Center Parking

FY2007 Appropriation: \$282,000

Construction of a right in/right out access road from Route 211 into the Recreation Center complex at the proposed at-grade intersection of the western connector road (reserved right of way). The project also includes the construction of an additional parking lot. The current and projected success of the recreation facilities will place a shortage of parking on the site and particularly in the vicinity of the western playing fields. The access and parking will provide easier access to the more remote area of the complex for the disabled and elderly.

Tot Lot – Gold Cup Park

FY2007 Appropriation: \$25,000

Installation of a tot-lot playground equipment set with wood carpet landing zones for small aged children, toddler to 8 years old. This project also includes benches and trash receptacles. The tot lot was included in the park master plan, which was developed by Land Planning & Design Associates for the Town in 2004.

Academy Hill Park

FY2007 Appropriation: \$15,000

A preliminary concept plan for the Academy Hill Park with considerable grading required accommodating a number of play areas benched into the slope of the park along the northern portion. The proposed work for FY07 is to design a grading plan to accommodate the proposed play areas along with bid documents and material specifications for the play areas (volleyball, horse-shoes, tot lot and other amenities to maximize the use of the park by the adjacent residential community.

- B U D G E T -

EXPENSE

ACCOUNTING PERIOD 2006/02

	----- Prior Years -----	----- Current Year -----	----- FY/2007 Budget Year -----
	Expenditure FY/2004	Expenditure FY/2005	Adopted Budget 2006/02
			Projected Expenditure
			Department Request
			Town Manager Recommends
			Adopted Budget
** CAPITAL OUTLAY **			
072000			
072000-8000			
MACHINERY & EQUIPMENT - FIELD			
072000-8005			
MACHINERY & EQUIPMENT - POOL			
072000-8010			
MACHINERY & EQUIPMENT - CEMR			
072000-8015			
LANDSCAPING			
072000-8016			
EQUIPMENT - PLAYGROUND			
072000-8020			
CONSTRUCTION - FIELDS			
072000-8025			
CONSTRUCTION - POOL			
072000-8100			
FURNITURE & FIXTURES - FIELD			
072000-8105			
FURNITURE & FIXTURES - POOL			
072000-8110			
FURNITURE & FIXTURES - CEMET			
072000-8200			
PARK ENHANCEMENTS - RADY			
072000-8205			
PARK ENHANCEMENTS - ACADEMY			
072000-8206			
PARK ENHANCEMENTS - GOLD CUP			
072000-8207			
PARK ENHANCEMENTS - EVA WALK			
072000-8208			
RT 211 ACCESS RD & PARKING			
-SUB TOTAL-			
	13,670,765	14,073,765	
-TOTAL-	13,670,765	14,073,765	

**Town of Warrenton
FY 2007 Budget**

Function:	Recreation
Fund:	Parks & Recreation
Department:	Debt Service

Program Description

The Recreation Fund debt service accounts include principal, interest and related charges associated with the long-term debt of the fund.

Manager's Message

The Town of Warrenton borrowed \$10,000,000 from the VML/VACo Investment Pool in the Spring 2006 offering. Bonds were issued for staggering terms and varying interest rates to be repaid over the next 25 years.

The estimated bond principal and interest payments as included in the September 2005 Sports Management Operational Analysis. Additional cost of issuance will depend on the final selling price of the bonds. These costs will be paid from those funds that have been "set-aside" for possible first and second year operational contingencies.

	----- Prior Years -----		----- Current Year -----		----- FY/2007 -----		
	Expenditure	FY/2004	Adopted Budget	Actual On 2006/02	Projected Expenditure	Department Request	Town Manager Recommends
095100	** DEBT SERVICE **						
095100-9100	DEBT SERVICE - PRINCIPAL PAY				246,000		246,000
095100-9105	DEBT SERVICE - INTEREST				418,605		418,605
095100-9110	DEBT SERVICE - SERVICE CHARG				2,900		2,900
095100-9115	LOAN AMORTIZATION				667,505		667,505
	--SUB TOTAL--					667,505	667,505
	--TOTAL--					667,505	667,505

**Town of Warrenton
FY 2007 Budget**

Function:	Public Utilities
Fund:	Water & Sewer
Department:	Transfers & Reserves

Program Description

This department reflects the contributions to reserves of the Parks & Recreation Fund and transfers to other funds. Additionally, provisions for contingencies are included within this department, if funded.

Manager's Message

For FY 2007, it is anticipated that with the transfers from General Fund reserves, the FY 2007 General Fund/Water & Sewer Fund projected increase in fund balance transfers to the Parks & Recreation Fund, and the \$3,000,000 transfer from the Water & Sewer Fund, the Parks & Recreation fund will transfer \$2,061,663 at June 30, 2007 to undesignated to retained earnings. Please note that this transfer to reserves is mid-way between the high and low annual operation cost of the facility as identified in the September 23, 2005 operational analysis conducted by Sports Management Group.

099100 ** TRANSFERS & RESERVES **
099100-7005 RESERVE FOR CONTINGENCIES
099100-7010 TRANSFER TO RESERVES
099100-7015 TRANSFERS - RETAINED EARNING

--TOTAL--

TOTAL FOR FUND

FINAL TOTAL

Prior Years		Adopted		Current		Year		--FY/2007		Budget Year	
Expenditure	Expenditure	Budget	Actual On	2006/02	Projected	Department	Town Manager	Request	Recommends	Adopted	Budget
FY/2004	FY/2005				Expenditure						

						2,061,663	2,061,663				
						2,061,663	2,061,663				
						2,061,663	2,061,663				

						2,061,663	2,061,663				
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						16,777,438	17,047,056				
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10,690,472	12,145,939	15,198,416	7,191,837			47,278,414	48,419,798				
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